



Sandymoor Parish Council

clerk@sandymoorparishcouncil.org.uk

**Minutes of the meeting held at
The New Sandymoor School on Thursday 18th September 2014 commencing
7:30pm**

Briefing from the Chair

At the beginning of the meeting, the Chair explained following the July meeting, he had received a number of correspondence letters from residents who had attended the meeting, regarding how the meeting had been conducted.

To address these areas of concern received, the Chair read his full reply to the meeting. This will be available on the website following the meeting.

Present:

Cllr David Felix (Chair)
Cllr Simon Hurst
Cllr Richard Eastburn
Cllr Jo Wakefield
Cllr Andrew Lockyer
Cllr Adam Irvine
Cllr Shahzad Tahir
Michelle Cotgreave (Clerk)

Also in Attendance: Members of the public.

224 Apologies where accepted from:

Cllr Jackie Watkins
HBC Cllr John Bradshaw
HBC Cllr Marjorie Bradshaw

225 Declarations of Interest

To receive declarations of interest in accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act 1992)

Non-Pecuniary interests received from Cllr Simon Hurst, Cllr Richard Eastburn and Cllr Andrew Lockyer regarding agenda item No: 9 – 'Sandymoor School' and item No: 12 – 'Summer Fete.'

226 The minutes from the previous Parish Council Meeting, which were held 17th July 2014, were discussed and agreed to be an accurate record, with one amendment that Cllr Adam Irvine was present at this meeting.

227 Policing Matters – Update

Cheshire Police attended the meeting and requested if there were any areas of concern which the Parish Council or residents / public of the meeting wanted to raise. Areas of concern where:

- Occasional speeding cars along Pitts Heath Lane;
- Recent attempted burglary in Newmoore Lane;
- Parking problem in Steventon.

It was advised there will be a number of patrol cars in the area to monitor the area / problems.

Resolved: Cheshire Police will give an update at the next meeting.

228 Mersey Gateway, MerseyLink

The Parish Council welcomed Mr Jim Rice, Merseylink who had been invited to give the Parish Council an overview of the Mersey Gateway Scheme.

Following a detailed presentation regarding the Mersey Gateway Project, Mr Rice took questions from the residents, who felt more assured and informed, regarding the scheme and impact on their area.

The Parish Council thanked Mr Rice for his time in attending the meeting.

229 Planning applications to raise awareness of or to consider planning liaison matters

To consider / raise awareness of planning and planning liaison matters:

- Application No: 14/00450/FUL
- Application No: 14/00483/FUL

It was noted a drop-in box had been created, with the aim to make the process of receipt and consideration of planning applications more efficient for the future. Parish Councillors had no comments regarding the planning applications received.

230 Finance

Payments for authorisation and receipts where to the value of £2,237.15.

The Clerk raised the Junior Football Club Grant Application had also received their cheque, following the full submission of the outstanding information over the summer period.

Cllr Jo Wakefield and Cllr Adam Irvine had signed the cheque for the club.

The Clerk advised more information had been requested via BDO External Auditors, which had been produced and returned to them, within their set timescales.

231 Area Funding – 2014 / 2015

Cllr John Bradshaw had sent the Clerk information regarding 'area funding 2014/2015' which may be accessible to the parish council. The Clerk asked for considerations, which would be beneficial to the community of Sandymoor.

Resolved: Parish Councillors to consider funding application schemes for the next meeting. Clerk to update Cllr John Bradshaw.

232 Update on Transfer of Land

Meeting

The Chair advised he had recently met with Tim Gibbs, Halton Borough Council and Robin Brocklehurst, appointed surveyor (by the parish council), regarding the Morris Homes development. The Chair had been assured by Tim Gibbs, that in the future, the parish council will be kept fully informed and consulted throughout any process or project, which is going to have an impact on Sandymoor.

The Chair felt this was a constructed way forward.

Swans Reach

The Chair advised that in the agreement with HCA, the roads at Swans Reach area had not been adopted. However, the lights had been adopted.

It was raised the bollards still are a problem, as they allow residents to access them to park their vehicles.

Resolved: The Clerk to write to Paul Wright, Halton Borough Council regarding the problem and agree a way forward to resolve this matter.

Open Spaces

The Chair discussed the overall responsibility of the open space given to the parish council by the HCA.

There is an area of concern around the adoption of one particular pond and the drainage system, in relation to the Morris Homes development.

No agreement has been formally agreed.

Resolved: The Chair will feedback any progress at the next meeting.

Maintenance Contract

The Clerk had contacted Paul Wright, Halton Borough Council regarding the recharge for the maintenance of the land.

The Clerk advised for the first quarter, the dowry had made interest of £5,729.51.

Resolved: The Clerk has agreed with Paul Wright, the Parish Council will receive one annual bill for the maintenance of land, which will be received February 2015.

233 New Sandymoor School – Update

The Chair advised that Solicitors have been appointed to manage the arrangements of the school playing fields between the parish council and the school.

Resolved: The Parish council will be working closely with the solicitors on this contract and regularly feedback progress to the meeting.

234 Sandymoor Village

The name 'Sandymoor Village' was discussed.

Resolved: For the Clerk to make more enquiries into how to take this forward.

235 Sandymoor Summer Fete

Anne Hurst, Sandymoor PTA, attended the meeting and gave feedback regarding the event.

Anne reported the following:

- Overall, the event went very well and was enjoyed by all ages who attended.
- In total the event received £1,500, to fund the event.
- Total spend was: £474.00
- Therefore, the PTA have a balance of £1,041.93, left following the event.

Anne thanked the parish council for their support.

All documentation has been sent to the Clerk, to support the above.

The Clerk has saved all documentation within the drop-box.

Resolved: For the parish council to consider how the balance could be used for the benefit of the community.

236 Parish Council Meetings – Times

The start times of the parish council was raised, proposing to change to 7:00pm in the future.

Resolved: Parish Councillors could not commit to attending at this earlier time.

237 Communication

It was raised the Clerk's outlook had been updated, so the system had the capacity to receive more emails i.e. an 'archive facility' had been integrated as part of the system.

The website is to be updated and enhanced.

It was reported, a number of Councillors have problems in accessing information via the drop-box system. The Clerk advised this will be vital communication tool for the parish council, which can be used as a central resource for information.

Resolved: Cllr Richard Eastburn will be taking forward the website and drop-box difficulties forward with the Clerk.

238 Parish Councillor Meetings / Training

The Clerk reminded parish councillors of the meetings taking place next month:

- Community Road Safety Event – 1st October 2014
- Parish Council meeting with Chief Executive, HBC – 1st October 2014

Resolved: The Chair and Clerk will be attending and will feedback at the next meeting.

239 Correspondence received by the Clerk

Pre-School

Shirley Boyd, Moore Pre-School Manager had written to the Clerk regarding the possibility of financial funding to improve and maintain Sandymoor Hall.

A discussion took place regarding the maintenance of the hall and the expected increase demand of the pre-school in the future.

Resolved: It was agreed the Clerk will write to the manager of Sandymoor Hall and ask them to contact the Chair of the Parish Council to discuss a way forward for the pre-school. For the Chair and Shirley Boyd to be copied into the email.

Signage

The Clerk had received correspondence from Ian Munro, Highways, Halton Borough Council regarding the Maintenance Programme, for the repairs to a number of signs in Sandymoor.

The Clerk read the main points to the meeting, which covered signage repairs to:

Pilgrims Way, Pitts Heath Lane, Village Green, Otterburn Street, Stalbridge Drive, Steventon, Dorchester Park, Malmesbury Park, Chatteris Park and Bisham Park.

Resolved: HBC will provide a schedule of works for the required maintenance / repairs.

Sandymoor Junior Football Club

The Clerk had received correspondence from Nicky Codack, Manager of Sandymoor Junior Football Club to send a 'big thank you' to the parish council for the funding the club had received.

Nicky had advised she would like to arrange a publicity shot with the team and the parish council.

Resolved: For the clerk to thank Nicky for the email and send our best wishes to the team.

Heritage Newsletter

The Clerk had received the updated 'Heritage Newsletter' from Cllr John Bradshaw.

Resolved: The Clerk had posted the newsletter on the Sandymoor Parish Council website, for residents information.

Residents Letter

The Clerk had received correspondence from Mr John Daley regarding a number of points he would like to raise with the parish council, regarding the new sandymoor school, how funding is used, opportunities for the older generation who reside on Sandymoor etc.

The Clerk had prepared a draft statement to read to the parish council for agreement. This covered information to address all the points raised in Mr Daley's letter.

Resolved: The Clerk to send Mr John Daley the full agreed reply.

Traffic Calming

The Clerk had received information regarding the new traffic management calming system in relation to the school.

Resolved: The Clerk had posted this information on the Sandymoor Parish Council website.

Noticeboards

The Clerk had received a request from Nicky Middlehurst to use the noticeboards to advertise a yoga class, she proposes to run from the school.

Resolved: As this class had the potential to be a profitable organisation, unfortunately the posters would not be able to be accepted for the noticeboards. The SCA boards may be a more suitable board. The Clerk to write to Nicky Middlehurst.

240 Public Air Time – Limited to 10mins
(subject to the discretion of those Councillors present)

The public raised the following areas of concern:

Footpath / Public Right of Way

There were a number of concerns regarding the footpath / Public Right of Way near to the compound area, near to the Sandymoor Community Centre / Otterburn Street.

Resolved: The Clerk to write to Tim Gibbs, Halton Borough Council to request information regarding the ownership of the footpath / Public Right of Way. The Clerk to progress following the receipt of this information.

Dog Fouling

Residents raised concerns regarding the large amount of dog fouling around Sandymoor.

Resolved: The Clerk to write to Paul Wright, Halton Borough Council to raise concerns and request enforcement in the areas concerned.

Signage

Residents raised concerns regarding having clearer traffic signage on the junctions between Wharford Lane and Newmoore Lane. This is due to the new road layout and the location of the new school.

At this stage, both Cllr Richard Eastburn and Cllr Andrew Lockyer declared a non-pecuniary interest, due to the concern mentioning the school.

Resolved: The Clerk to contact Jonathan Farmer, Halton Borough Council to raise concerns and agree a way forward.

241 Any other matters arising for future discussion:
None

Date of Next Meeting **16th October 2014, at 7.30pm, in Sandymoor School.**

Michelle Cotgreave
Clerk to Sandymoor Parish Council

Part: 2

No Part: 2 items.

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Chairman, Sandymoor Parish Council