



Sandymoor Parish Council

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Minutes of the meeting held at
Sandymoor School on Thursday 16th January 2014 commencing 7.30pm

Present:

Cllr David Felix (Chair)
Cllr Andrew Lockyer
Cllr Richard Eastburn
Cllr Simon Hurst
Cllr Adam Irvine
Cllr Jackie Watkins
Michelle Cotgreave (Clerk)

No Parish Council Meeting in December. Therefore, the Chair and Clerk scheduled a pre-meeting at 7pm for Councillors to receive a brief / update.

Main meeting began at 7:30pm

Also in Attendance: Members of the public

94 Apologies - Apologies were given and accepted for Cllr Jo Wakefield.

95 Declarations of Interest

First, the Chair asked the Parish Councillors do they have a Precuniary Interst in the Planning Applications 13/00478/FUL and/or 13/00479/S73. No member of the Parish Councillor had a precuniary interest in the 2 planning applications.

However, declaration of a 'Non-Precuniary Interst' was received from:
Cllr Andrew Lockyer, Cllr Ricahrd Eastburn and Cllr Simon Hurst, regarding agenda item: 11.

96 The minutes from the previous Parish Council Meeting, which was held 21st November 2013, where accepted as a true record.

97 Policing Matters

Cheshire Police PCSO attended the meeting and gave feedback to areas of concern, which had been raised by the Parish Council at previous meetings, which where:

Weight Restrictions

Cheshire Police have investigated the weight restrictions and advised there were no weight restrictions in some areas, due to the 'relevant order' not being in place. This will be taken forward by contacting HBC Traffic Management, not Warrington BC.

Construction Site

Cheshire Police advised the traffic flow has been tested and is correct. The site is visited on a regular basis from Cheshire Police.

Resolved - Steve Johnson, HBC Traffic Management, to be contacted regarding the future weight restrictions plans for traffic management for Sandymoor.

98 Planning Applications

To consider / raise awareness of planning and planning liaison matters:

- a. Application No: 13/00478/FUL
- b. Application No: 13/00479/S73

It was discussed and agreed, any developments which takes place on Sandymoor would affect all residents who lived on the estate. It is how the project and traffic management is managed, is key for the residents.

It was agreed to suspend the Standing Orders of the Parish Council, to hear the views of the residents, particularly those of Walsingham Drive.

Residents had the opportunity to give their views and comments. This covered areas such as:

- No-one is against further development of Sandymoor;
- Seems to be a difference between the original plan and the proposed plan;
- Road is 25mm too thin for the heavy traffic on Walsingham Drive;
- Volume of traffic expected is 20,000 vehicles within a 7 year period;
- Consultation process from HBC has been poor;
- The issue around the ownership of the bridge.

Therefore, it was agreed a Public Meeting will be scheduled to take place 6th February 2014, 7pm at Sandymoor School, where the views of the residents regarding the 'Development of Sandymoor South' would be noted and sent to Halton Borough Council. Residents were reassured.

It was addressed by the Chair, the decision regarding the Planning Applications was for HBC not Sandymoor Parish Council.

Cllr Majorie and John Bradshaw advised they will be visiting the estate and the affected area on Monday evening to advise residents of the planning applications and the public meeting which is scheduled to take place.

Graham Evans MP, is also scheduled to visit the area on Monday, between 10am-4pm and listen to residents concerns.

Post Meeting: The timescale of the meeting and feedback from the Parish Council has been consulted with Mr Glen Henry, Planning Officer, HBC. He has advised, the comments/views from the Public Meeting, will be verbally given to Committee.

Resolved - Public Meeting to take place 6th February 2014, 7pm at Sandymoor School. This to be advertised in the next edition of the 'The Big' and the Sandymoor Parish Council Noticeboards.

Resolved - For the HCA to be contacted regarding which Master Plan are HCA using for the planning applications / traffic management.

99 Finance - Payments for Authorisation

Letter to the bank regarding change of address from past Clerk to the present Clerk address, was agreed and signed.

Resolved - payments for authorisation where:

December 2013 for amount of £407.98 and
January 2014 for the amount of £362.98 where both approved.

100 Precept

The precept for 2014/2015 was discussed and agreed.

Resolved - For the precept to be signed by the Clerk and sent to HBC Finance Department, asap.

101 Risk Assessment Template

It was discussed a draft risk assessment had been produced for the Parish Council, which had been sent (emailed) to all Parish Councillors.

Resolved - For a number of areas on the draft Risk Assessment to be deleted and resent to the Parish Councillors. Any changes to be sent to the Clerk and a new version to be discussed at the next Parish Council Meeting - February 2014.

102 AGM

The date for the Annual General Meeting was discussed.

Resolved - The AGM date was agreed to be scheduled for the May Parish Council Meeting, which is 15th May 2014. The AGM will take place 7pm for the Parish Councillors to attend, before the main Parish Council Meeting at 7:30pm.

103 Parish Council Vacancy - Update

It was advised the process for members of the public to request an election to fill the Parish Council vacancy had been advertised. A further advertisement for the vacancy had taken place with the closing date being 31st December 2013. Two applications had been received.

Resolved - Under Part 2 of the meeting, the Parish Council will pass resolution to fill the vacant post of Parish Councillor. The outcome will be communicated to the successful candidate and at the next Parish Council Meeting.

104 Funding applications:

➤ **Brownie Funding Application**

No information has been received.

Resolved - The information required to complete the application will be sent to the Clerk, to be viewed before the next Parish Council meeting. This will be an agenda item at the February meeting.

105 Update on transfer of land

A conversation between the Chair and the HCA had recently took place. Therefore, for an overview of the current situation was discussed and feedback covering the following areas:

- Transfer of land / ponds
- Finance and the dowry
- Guarantee of work
- Process will take final resolution - 22nd February 2014
- Transaction to take place by 31st March 2014

Resolved - A meeting is being scheduled to take place in the near future between the Chair, HCA and HBC. This meeting should take place before the Public Meeting - 6th February 2014.

106 Formation of HCA Stakeholder Group

It was discussed the Parish Council had received a number of residents who are interested in being part of the group.

Resolved - It was agreed to put a hold on the group, until an agreed way forward had been taken for the 'Development of Sandymoor South.'

107 Signage on Sandymoor

Cllr Marjorie Bradshaw advised she has conducted some work in the past, regarding the signage on the Sandymoor Estate. Cllr Jo Wakefield had shown interest in taking this work forward in the past.

Resolved - For Cllr Jo Wakefield to contact Cllr Marjorie Bradshaw to discuss a way forward with this piece of work.

108 Area Forum Funding

Cllr John Bradshaw gave an update on applications for Area Forum Funding. However, the 2013/2014 funding is only available until the end of March 2014.

Resolved - Cllr Richard Eastburn agreed to speak to Paul Wright, HBC landscape services regarding the development of the play areas.

109 Correspondence to Clerk

Lights - Otterburn Street

The HCA had contacted the Clerk to advise the lights on Otterburn street had all been repaired.

110 Flooding

Following the flood presentation (at previous Parish Council Meeting) by HBC and The Environemtn Agency. Information had been received by both parties and this has been posted on the Sandymoor Parish Council Website, for residents use.

111 Briefing with HBC Chief Executive

The Chair and Clerk have been invited to a briefing with David Parr, Chief Executive, HBC, which is scheduled to take place 18th February 2014.

112 Public Air Time - Limited to 10mins
(subject to the discretion of those Councillors present)

Pitts Heath Lane Area

Residents viewed their concerns regarding the digging up of Pitts Heath Lane. Also, the subsidence issue in the area of Pitts Heath Lane and Rudheath Lane.

Also, the grids are sinking and man hole covers are missing / damaged at Pitts Heath Lane.

Resolved - Contact to be made with HBC Highways Department, regarding the residents concerns.

113 Any Other Matters Arising for Future Discussion.

- Cllr Andrew Lockyer requested for the Chamber of Commerce to be contacted regarding the Sandymoor address system to be progressed.
- Signage - (Employ a company to rebuilt the signs)
- Bins
- Development of Play area - Skate park

Meeting ended 09:30hrs. All public left the building.

114 Date of Next Meeting

The date of the next meeting has been changed from 20th to 27th February, due to this being school half term.

Thursday, 27th February 2014 at 7.30pm, in Sandymoor School.

Chairman, Sandymoor Parish Council

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PART: 2

Parish Council Vacancy

A secret ballot took place, where the names were drawn.

First ballot, each name had received the same amount of votes.

Therefore, both names were written on 2 separate pieces of paper and the Chair drew one name, which was Shahzad Tahir.

Resolved - They will be both contacted with the outcome.

Public Open Spaces - Briefing

Main points:

1. Taken over the dowry;
2. Parish Council to take care of the land and not an independent management company;
3. Accept public open spaces with Dowry;
4. Require a generic public open spaces policy;
5. Regular meetings with the developers;
6. **Policy required.**

Resolved - A policy to be produced.