



Sandymoor Parish Council

Minutes of the meeting held at
Sandymoor School
Thursday 15th October 2015 commencing 7:30pm.

Present:

Cllr David Felix (Chair)
Cllr Simon Hurst
Cllr Jackie Watkins
Cllr Andrew Lockyer
Cllr Jo Wakefield
Cllr Steve Parry
Cllr Richard Eastburn
Michelle Cotgreave (Clerk)

Apologies: Cllr Adam Irvine

Also in attendance HBC Cllr John Bradshaw and HBC Cllr Marjorie Bradshaw

404 Declarations of Interest

To receive declarations of interest in accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act 1992)

- Parish Councillor Simon Hurst had requested the Summer Fete 2016, to be added as additional agenda item. Also, declared a non-pecuniary interest.

To sign as a correct record the minutes of the previous meetings held on: 10th September 2015.

405 Any matters to be raised by the Public for 'Public Air Time'

- Sandymoor Community Association – Hall
- Signage for the Community Centre / Hall
- Culvert under the expressway
- Timescale for the Pinch Point Scheme

406 Policing Matters

Cheshire Police attended the meeting, which covered the following points:

- Suspicious males on bikes slowly riding round Godstow and other roads staring at properties.
- Suspicious male selling goods on new estate by the school at Potton Close.
- Theft of a bike from an unlocked garage at Rudheath.
- Issue with travellers being rowdy etc in the Evenwood Pub.
- Youths throwing apples at a house.
- Theft of a bike from a conservatory at Woodthorne.

Resolved: The Clerk to write to Emma Hamilton-Kent and advise her the date of the next meeting.

407 The Environment Agency

Brenda Fields and her colleagues attended the meeting and gave an update on the works being carried out by the agency, which included future schemes.

The Chair thanked The Environment Agency for attending the meeting.

Resolved: The Environment Agency to attend a future parish council meeting in 2016. For emergency contact telephone numbers for the agency to be sent to the clerk for the parish council noticeboards.

408 To consider / raise awareness of planning and planning liaison matters:

Planning Application: 15/00453/FUL - Bloor Homes Application

Planning Application was discussed by the parish council.

Resolved: Bloor Homes will not be attending the next Parish Council Meeting. A separate meeting to brief the parish council, has been scheduled to take place 28th October 2015, 7pm, Lewis Carroll Centre, Daresbury.

409 Finance

Payments for authorisation and receipts.

Resolved: The payments were accepted and signed.

Financial Budget 2015 / 2016

The Clerk requested the budget be added as a quarterly standing agenda items.

Resolved: For Clerk to action the above for all future agendas.

BDO External Audit

The Clerk had circulated the BDO Recommendations which had been received.

Resolved: The parish council accept and approve sections 1 and 2 of the annual return. Documentation will be placed by the clerk in all parish council noticeboards regarding information about the accounts.

Transparency Code Funding

As in the previous minutes reflected the code did not affect the parish council, which may have been the case in the previous year. However, due to the changes in financial circumstances, the code may affect the parish council for this financial year.

Resolved: The Clerk to contact CCLA for advice.

410 Postal Address

The subject matter regarding the postal address is with Parish Councillor Andrew Lockyer.

Deferred: Parish Councillor Andrew Lockyer to draft a reply to Halton Borough Council.

411 Sandymoor Parish Council – Away Day

Parish Councillor Adam Irvine had organised a google calendar to capture availability.

Resolved: The Clerk advised the away day has been scheduled to take place Saturday 28th November 2015, 9am, Sandymoor Parish Council. An agenda will be discussed next month.

412 Leads Updates

Parish Councillor Richard Eastburn updated his work programme area, which covered the documents which had also be circulated before the meeting. This covered:

- The bollards have been installed at Swans Reach;
- No bins have been installed to date;
- There is a requirement to review the content of the SLA, which we have with HBC Open Spaces;
- Need to protect the wildlife and diversity of some areas.

Resolved: The Clerk to write to the Wildlife Trust with the aim for them to attend a future parish council meeting.

Parish Councillor Jo Wakefield covered 2 areas which she will now be working on with the Clerk to progress, which covered:

- The Source; and
- The Website.

Resolved: The Clerk to send Parish Councillor Jo Wakefield the date / timescale for the submission of the Source article for publication.

The Clerk also reported the parish council noticeboard had been vandalised and therefore has not be updated.

Resolved: Parish Councillor Richard Eastburn will send the Clerk the contact for this to be organised.

Resolved: It was raised by the Chair this agenda item should now be renamed to read 'Parish Councillor updates.' This was agreed by the Parish Councillors.

The Chair gave an update on the David Wilson development, which covered:

- A draft contract is ready for approval and for signage.
- A meeting will be scheduled between the Chair, Robin Brocklehurst, Sandymoor Parish Council Surveyor and Eversheds to discuss the environmental information and concerns. Also, Sandymoor Brook maintenance and Keckwick Brook.

Resolved: Parish Councillors where in agreement for the Chair to sign the contract.

413 Register of Interests – Update

All Register of Interests Form require updating and sending in a pdf format to the Clerk.

Resolved: For the parish councillors who haven't completed / updated this form to forward to the Clerk as soon as possible. The Clerk will forward these documents to Christine Lawley, HBC Democratic Services, to be posted on HBC website.

414 Communication

This was discussed in previous agenda item.

415 Summer Fete

Parish Councillor Simon Hurst had requested this as an additional agenda item, with an aim to agree a strategy and way forward for the event. The fete was discussed.

Resolved: For the clerk to:

- raise awareness of the fete and request involvement from the community / interested parties in the 'Source Publication' for November and December. A date will for the event will be set in January by the organisers.
- to write to Steven Garnett, HBC Events Team and request the date for the Runcorn Carnival to be circulated when scheduled by the organisers.

416 Correspondence received by the Clerk

Traffic

A number of points had been raised by the parish council regarding the traffic. The clerk had passed this to Stephen Rimmer, HBC Traffic Management.

The parish council discussed how traffic management road works should be project managed in a more efficient management structure to ensure disruption is limited to the town.

It was noted Cllr John Bradshaw does send traffic management updates to the Clerk, which are then distributed to the parish council.

Resolved: Stephen Rimmer had replied to the Clerk stating ideally the works would be spread over a longer period, but due to delays and funding requirements, unfortunately we have ended up with several schemes taking place at the same time.

The M56 Junction 12 exit closure is for 5 weeks so should end in mid-November. The other schemes will be finished early in the New Year.

Resident Complaint

A local resident had written to the clerk regarding the lack of facilities for youngsters, lack of bins and benches around Sandymoor.

Resolved: The Clerk contacted the resident and advised the parish council are always looking for new initiatives and projects for all residents of Sandymoor. Also, sent an update on the bins and benches programme we have with Halton Borough Council.

Audio Webcasting for Parish and Town Councils

ChALC had sent the Clerk information regarding Audio Webcasting for Parish Councils. The Clerk had distributed this to the Parish Councillors with attachments.

ChALC Annual Meeting

The Clerk had been sent the invitation regarding their Annual Meeting on Thursday 29th October at Middlewich Town Hall.

Resolved: The Clerk had distributed this to the Parish Councillors with attachments.

ChALC Training

The Clerk had been sent an invitation for the next Clerks & Councillors training session. This is scheduled to take place **Thursday 19th November**.

Resolved: The Clerk had distributed this to the Parish Councillors with attachments.

PCC Meeting with Parish Councils

The next meeting is scheduled to take place 17 November 2015.

Resolved: The Clerk had distributed this to the Parish Councillors with attachments.

Girl Guides

Pauline Shearer, Girl Guides written to the Clerk with the following information. Pauline has discussed our email we sent to her some time ago with the other Leaders and it has been agreed it would be too great a commitment for both Guides and Leaders to have an ongoing project in place. The group are looking at more of ad hoc projects e.g. clearing up following Sandymoor Fair or in the meantime is there any environmental survey type work which the Parish needs to undertake?

Resolved: Clearing up after the fete was a good idea. Parish Councillors will give this some thought. The Clerk to write to Pauline.

Pegasus Traffic Management

The Clerk had received correspondence from Debbie Cragg, HBC Highways Capital Works regarding notification of works due to start on site on Monday 28 September 2015 and are anticipated to take 7 weeks. The works are to provide safe controlled crossing installations for pedestrians, cyclist and pedestrians of the A56, linking Daresbury Village to Keckwick Lane.

Resolved: The Clerk had distribute the note to the Parish Councillors and sent to the webmaster for posting on the parish council website.

Remembrance Day - 2015

The Chair discussed how a wreath may be laid from the parish council and the school on Remembrance Day.

Resolved: The Clerk to email the Chair.

417 Public Air Time – Limited to 10mins (subject to the discretion of those Councillors present)

Sandymoor Community Association – Hall

A member of the SCA requested support from the Parish Council in various aspects.

Resolved: For a scoping document to be sent to the Clerk.

Signage for the Community Centre / Hall

It was raised there isn't adequate signage for the hall.

Resolved: The Clerk will write to Ian Munro, HBC Highways. Also, will raise the replacement of the Pitts Heath brick signage which has been removed for the road works which are taking place.

Culvert under the expressway

It was raised the culvert under the expressway has not be repaired.

Resolved: The Clerk to write to Dave Cunliffe, HBC Highways Development.

Pinch Point Scheme

The scheme was discussed.

Resolved: The Clerk to write to Dave Cunliffe, HBC Highways Development.

418 Any other matters arising for future discussion

Future visitors

Agency	Visitor	Meeting
HCA	Richard Jones	December (TBC)
Woodlands Trust	TBC	TBC

419 Date of Next Meetings

The date of the next parish council meeting is scheduled to take place:

- Thursday 19th November 2015, 7:30pm at Sandymoor School and
- Thursday 18th December 2015, 7:30pm at Sandymoor School.

The December meeting may be held in an alternative room.

Resolved: The Clerk to contact Parish Councillor Richard Eastburn for the details for the room, so this can be booked.

Clerk to Sandymoor Parish Council

PART: 2

- Future projects / work programme for the parish council