



# Sandymoor Parish Council

Minutes of the meeting held at  
Sandymoor School  
Wednesday 15<sup>th</sup> July 2015 commencing 7:30pm.

## **Present:**

Cllr David Felix (Chair)  
Cllr Simon Hurst  
Cllr Richard Eastburn  
Cllr Adam Irvine  
Cllr Steve Parry  
Michelle Cotgreave (Clerk)

**Apologies:** Cllr Andrew Lockyer, Cllr Jo Wakefield and Cllr Jackie Watkins

HBC Cllr John Bradshaw and HBC Cllr Marjorie Bradshaw

## **371 Declarations of Interest**

**To receive declarations of interest in accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act 1992)**

None where declared.

**To sign as a correct record the minutes of the previous meetings held on:  
17<sup>th</sup> June 2015.**

## **372 Any matters to be raised by the Public for 'Public Air Time'**

- Calmington Lane, Sandymoor
- Pinch Point Scheme
- Keckwick Brook
- Land at Sandymoor Hall
- Sandymoor Hall – Grant Application

## **373 Policing Matters**

Cheshire Police did not attend the meeting.

At this point, both the Chair and Parish Councillor Simon Hurst, discussed they had attended the Police & Crime Commissioners Meeting in June and it had been highlighted the good support we received as a Parish Council from Cheshire Police.

**374 To consider / raise awareness of planning and planning liaison matters:**

**Planning Applications**

No planning applications had been received to discuss.

**Joint Parish Council Planning Liaison Meeting**

A Joint Parish Council Planning Liaison Meeting had taken place 30<sup>th</sup> June 2015 to discuss the Redrow Planning Application: 12/00266/OUTFIA. Sandymoor, Daresbury and Moore Parish Councils attended the meeting.

The Redrow Planning Application was discussed in detail and site location maps and Master Plan were displayed and discussed. The main areas of concern were:

- an increase in traffic in the area;
- the impact on local roads and
- the commissioning of a traffic management survey.

**Resolved:** The Clerk will draft a response regarding the outcomes of the planning meeting for agreement. This will be sent to Tim Gibbs, HBC Planning.

**375 Finance**

**Payments for authorisation and receipts**

**Resolved:** The payments were accepted and signed.

The total expenditure totalled £654.29.

**Financial Budget**

The Clerk advised a draft copy of the Financial Budget 2015 / 2016 had been produced and posted in the drop box. It's been agreed for this document to be posted on the Sandymoor Parish Council website.

**Resolved:** For Parish Councillors to send any comments regarding the document before this is posted.

**Accounts**

The Clerk advised the accounts were being progressed for completion for the BDO External Auditor and these would be sent by the end of the month.

**Resolved:** The internal audit had taken place, where all accounts were shown as accurate and correct via a letter, which will be sent to the auditors and the external accounts audit will be sent with it.

### 376 Register of Interests Form

All Register of Interests Form require updating and sending in a pdf format to the Clerk.

**Resolved:** For all forms to be completed by September. The Clerk will forward these documents to Christine Lawley, HBC Democratic Services, to be posted on HBC website.

### 377 Working Groups - Leads

Following a meeting with Nigel Hayes, Parish Councillor Richard Eastburn gave an update on his lead area of responsibility, which covered:

- Maintenance costs for Playground at Otterburn Street;
- Skateboard area;
- Bins to be installed;
- Fencing at Village Street, at the ride and around the estate;
- Bollards are on order and should be installed by August;
- Tipping problem at the end of Walsingham Drive.

**Resolved:** Parish Councillor Richard Eastburn will keep the parish council up to date on these areas / projects.

A further issue was raised regarding the 'speed bump' signage around Sandymoor, particularly signage by Otterburn Street, play area.

**Resolved:** For the Clerk to write to Stephen Rimmer, HBC Traffic Management to discuss these signs being replaced.

Parish Councillor Richard Eastburn requested a project planning meeting to take place one Saturday in late September / early October.

**Resolved:** Parish Councillor Adam Irvine, will send the link to all members of the parish council with the aim to organise a date. Clerk will organise a venue.

### 378 Communication

It has been agreed 'Communication' will be a standing agenda item for all meetings. This will give the Parish Council an opportunity to agree what information will add value for the residents in the area, in both the Source Publication and the Website.

The information for both the media sources was discussed.

**Resolved:** The Clerk has requested Robin Brocklehurst to produce a short article regarding the housing developments on Sandymoor for the Source

Publication. The timescale for the completion of this work is 24<sup>th</sup> July 2015. The Clerk will contact Robin with this date.

The Clerk to contact the webmaster and negotiate the time to which the website requires updating on a monthly basis. It was proposed 2 hours per month to maintain the website and the surplus time which hadn't been used, for this to be banked and used for future maintenance and development. The Clerk will make contact.

### **379 Swans Reach**

The Chair and the Clerk have received a number of complaints regarding the Swans Reach area regarding parking and damaged bollards. All these issues are not part of the land ownership of the parish council.

**Resolved:** The Clerk to write to Tim Gibbs, HBC Planning and highlight that David Wilson Homes had left this development sometime ago and handed the development over to HBC. Therefore, what is the timescale for the adoption of Swans Reach?

### **380 Postal Address**

The subject matter regarding the postal address is with Parish Councillor Andrew Lockyer.

**Deferred:** The Clerk to speak to Parish Councillor Andrew Lockyer.

### **381 Pinch Point Scheme**

The Clerk has highlighted timescales for the scheme with Dave Cunliffe, HBC Highways Development, HBC.

**Deferred:** The Clerk to request progress with Dave Cunliffe.

### **382 Correspondence received by the Clerk**

#### **AoN Insurance**

Robin Brocklehurst had received a reply from AoN Insurance.

**Resolved:** For the Clerk to contact Robin and advise a response is required to inadequate reply received.

### **Renting of Land**

The Clerk had received a request for a piece of land nearby Sandymoor Hall to be hired for a wedding venue next year. It was discussed, this land was not owned by Sandymoor Parish Council.

**Resolved:** The Clerk to contact the resident and advise the land is owned by HBC Open Spaces.

### **Girl Guide Enquiry**

The Clerk had received an enquiry from Pauline Shearer, Girl Guides regarding Sandymoor Parish Council supporting a local project for their club.

**Resolved:** The Clerk to contact Pauline Shearer and advise the parish council are happy to fund a number of flower pots / boxes as part of the environmental improvement for the area, on the understanding that these are maintained by the Girl Guides.

### **383 Public Air Time – Limited to 10mins (*subject to the discretion of those Councillors present*)**

#### **Calmington Lane, Sandymoor**

It was raised by a resident that vandals have destroyed a brick wall, which is directly on the highway at Calmington Lane, Sandymoor and is causing a nuisance.

**Resolved:** The Clerk to contact Ian Munro, HBC to investigate this problem.

#### **Pinch Point Scheme**

It was raised by a resident, if there had been any further developments / progress on this scheme.

**Resolved:** The Clerk to write to Dave Cunliffe, HBC Highways Development for a progress update, as in previous agenda item.

### **Keckwick Brook**

It was raised by a resident, the problem with rubbish and waste which has accumulated at Sandymoor Brook and has now impacted on Keckwick Brook was discussed.

**Resolved:** The Clerk to write to Dave Cunliffe, HBC Highways Development and request this be investigated.

### **Land outside Sandymoor Hall**

It was raised what was planned by HCA, for the land outside the front of Sandymoor Hall

**Resolved:** The Clerk to contact Richard Jones with this enquiry.

### **Sandymoor Hall – Grant Application**

The grant application which has been received by Sandymoor Hall was discussed.

**Resolved:** The parish council agreed once all the required documentation was received, the application would be able to be processed.

### **384 Any other matters arising for future discussion**

- To invite Richard Jones, HCA to attend the next meeting.

### **385 Date of Next Meetings**

The date of the next parish council meeting is scheduled to take place Thursday 10<sup>th</sup> September 2015, 7:30pm at Sandymoor School. This is a change to the original scheduled date.

There is no scheduled meeting for August.

**Resolved:** The Clerk will circulate the new date asap.

The Clerk to ensure information is added to the Source article advising there is no meeting in August.

**Michelle Cotgreave**  
**Clerk to Sandymoor Parish Council**