



Sandymoor Parish Council

Minutes of the meeting held at
Sandymoor School
on Thursday 18th December 2014 commencing 7:00pm.

Present:

Cllr David Felix (Chair)
Cllr Simon Hurst
Cllr Richard Eastburn
Cllr Jo Wakefield
Cllr Andrew Lockyer
Michelle Cotgreave (Clerk)

Apologises: Cllr Adam Irvine and Jackie Watkins.

Apologises were also accepted from:

Cllr John Bradshaw and Cllr Marjorie Bradshaw.

282 Declarations of Interest

To receive declarations of interest in accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act 1992)

Non-Pecuniary interests received from:

Parish Councillor Simon Hurst, agenda items: 13 and 15.

Parish Councillor Andrew Lockyer, agenda item: 15

Parish Councillor Richard Eastburn, agenda item: 15

Parish Councillor Jo Wakefield, agenda item: 15

283 To sign as a correct record the minutes of the previous meeting held on Thursday 20th November 2014, with one amendment; *Parish Councillor Simon Hurst was the only Parish Councillor to have a non-pecuniary interest in the Summer Fete.*

284 Additional Agenda item, Parish Councillor Vacancy

Before the meeting begun, the Chair and Clerk gave an update to the Parish Council regarding the vacancy. Under the direction of Christine Lawley, HBC Democratic services, the Clerk had advertised the vacancy notice via the Parish Council noticeboards and website.

The Clerk had received one expression of interest from Mr Steve Parry. Mr Parry was in attendance at the Parish Council meeting.

Therefore, it was voted and agreed by the parish councillors, based on Mr Parry's background and experience, he was a suitable candidate and asked would he like to join the parish council. Mr Parry accepted the position and joined the Parish Councillors for the meeting.

The Chair asked Mr Parry to share some personal information and background with the meeting. Mr Parry gave a short brief to his background, his family, work and past experience, which was agreed would contribute to benefit of the Parish Council and in turn, the community of Sandymoor.

The Chair formally welcomed him onto the Parish Council.

Resolved: Mr Parry to be formally accepted as a Parish Councillor.

- Mr Parry will send the Clerk his contact details for her records.
- The Clerk will advise Christine Lawley, HBC Democratic Services of the new appointment.
- The Clerk will organise the necessary signatory application form, for his position.

285 Any matters to be raised by the Public for 'Public Air Time' agenda item.

- Sandymoor Community Centre
- Keckwick Brook Flooding and
- Post Office to be replaced.

286 Policing Matters – update on areas raised at previous meeting

PC Zoe Bowden, Cheshire Police attended the meeting, with the aim to introduce herself. She will be working closely with other police officers in the Sandymoor and Daresbury area. If there were any community issues, to contact her.

PC Bowden, shared her contact details with the Clerk, which where:

PC5470 Zoe Bowden, Police Constable, Runcorn Police Station, Second Avenue, Runcorn, Cheshire, WA7 2HG.

Non-Emergency No: 101

Telephone Number: 01606 363996

Email: zoe.borden@cheshire.pnn.police.uk

Resolved:

- The Clerk agreed with PC Bowden to post her contact details on the Parish Council website.
- The Clerk will email PC Bowden with the Parish Council meeting dates and times.

287 To consider / raise awareness of planning and planning liaison matters:

Planning Application: 14/00539/FULEIA

Parish Council Planning Liaison Meeting – 26th November 2014

The Chair advised a meeting took place between a number of parish councils who have a communal interest in the planning application.

A number of points were raised and agreed at the meeting, such as:

An objection letter to be agreed by all parish councils who have a communal interest, highlighting problems such as the quality and design of the layout of the proposed planning application.

Resolved: It has been agreed the Chair will receive a copy of the objection letter, which he will circulate to Parish Councillors for edit / agreement. This letter will then be forward to HBC Planning for the planning committee to consider.

Planning Application: 14/00539/FULEIA

Amendments to Planning Application

The Clerk advised she had been contacted by Glen Henry, HBC Planning Department, regarding a number of small amendments to the planning application.

The Clerk shared a copy of the plan which showed the changes, which were supported by information which she had received from Mr Henry:

The alternations to the plans are predominantly highway tweaks to satisfy concerns of HBC Highways Officers. There have also been a couple of tweaks to a few plots to increase separation distances between the new properties. The red line plan has also been amended per the attached to include a construction haul road proposed from the existing windmill hill connection, please be aware it is not considered that they can be forced to use this access for construction traffic.

Resolved:

The clerk to write to:

- Glen Henry, HBC Planning, stating the main concern the Parish Council would like to raise, there is no pedestrian footpath east of the bridge crossing Sandymoor Brook at the end of the ride.
- To write Richard Jones regarding the new developments having the same / similar road and street signage, to which is already in place on Sandymoor i.e. to follow a similar theme throughout Sandymoor.

288 Finance

Precept

The Clerk advised she had received the Precept 2014/15, from Matt Guest, HBC Finance.

It was also discussed with the major developments on Sandymoor, the Precept may increase in the future.

Resolved:

- The Clerk to sign the Precept offer and return to HBC Finance.
- The Clerk to write to Matt Guest regarding the Precept increase for future years.

Payments for authorisation and receipts

Resolved: The payments were accepted and signed.

Also, information had been received to support the 'Gymnastics Matt' for Finesse Rythmatic Gymnastics Club. Therefore, a cheque for a £1,000 was signed off for grant funding, towards supporting the initiative for the community.

289 Signatures

The Clerk advised the previous Parish Councillor signatures have been removed from both financial accounts which Sandymoor hold. The new application document for the current account has been requested and received by the Clerk.

Resolved: Mr Parry will apply for signatory on the Co-op account and not the CCLA account as the Parish Council hold enough signatures on this account. The Clerk will complete the application and request the appropriate sections to be completed by the Parish Councillors and Mr Parry at the next meeting.

290 Local Flood Risk Management Strategy Consultation

The Clerk advised she had been contacted by Dave Cunliffe, HBC Highways Development, regarding a 'Local Flood Risk Management Strategy Consultation.' This is required by the Flood and Water Management Act 2010. HBC has produced a draft Local Flood Risk Management Strategy.

The Clerk advised information and hyperlinks had been posted on the noticeboards and website. If there were any comments, the consultation is open until 22nd December 2014.

Resolved: The Clerk to write to Mr Cunliffe and advise the Parish Council do not have any comments regarding the flood consultation strategy.

291 Road Safety Audit

The Clerk advised she had followed up with Jonathan Farmer, HBC Highways regarding the outcomes of the Road Safety Audit. Mr Farmer had sent the Clerk 4 documents in relation to the Safety Audit, which where:

- Stage 3 Road Safety Audit (which also includes review of Stages 1 & 2) and Covering Letter.
- Designers Response to the Stage 3 Audit.
- Email from the Council dated 10/12/14, giving the Councils comments on the above. The Council has not yet received a response to this.

The Clerk advised the documentation had been added to the 'drop box.'

Mr Farmer had agreed for the Clerk to share the documentation and information with the Parish Councillors for discussion at the meeting.

The clerk read the outcomes of the audit.

Resolved: The Clerk to write to Mr Farmer with the following points / questions:

- What are the timescales to the recommendations and immediate issues made in the audit? *The parish council would recommend these are immediate.*
- Will the Road Safety Audit be revisited and reviewed, once the developments have been completed on Sandymoor?
- Was the location of the bus stop at Wharford Lane, took into consideration at the audit?

292 Traffic Management

Parish Councillor Simon Hurst had requested this item for the agenda.

It was discussed the high speeds of vehicles through Pitts Heath Lane, into Sandymoor.

The Clerk advised she had made some enquiries regarding this subject, before the meeting. The Clerk had contacted Stephen Rimmer, HBC Traffic Management who had advised HBC have a speed indicator sign that can be moved around. It is currently in Moore and then due to go to Daresbury. This location can be added to the list for consideration in the future. When the device is moved depends on traffic flows, when the work starts at Origin roundabout.

Resolved:

The Clerk to write to:

- Stephen Rimmer, HBC Traffic Management requesting information regarding the cost to purchase a speed camera.
- Cllr John Bradshaw, regarding reducing the speed limit to 20mph in specific areas of Sandymoor.

293 Summer Fete Funding

The Clerk had made contact with Anne Hurst, PTA, and Sandymoor School regarding a decision being made regarding the use of the grant funding.

Resolved: The Clerk has been advised Mrs Hurst is still in discussions with the PTA. Once a decision has been made, the Clerk will be contacted.

The Clerk will make contact after Christmas.

294 Update on Transfer of Land / Related Issues - update

The Chair advised there was a lot more work to be done on this subject area.

The Chair discussed the use of the dowry for the maintenance of land and the 3 ponds.

The Parish Council may be able to obtain further money through the 106 agreement.

The Chair advised he would keep the parish council updated.

295 School Recreation Site – Update

The Chair explained there had been no agreement between the Parish Council and Sandymoor School regarding the recreation field. There are many issues the Parish Council need to resolve and require agreement between ourselves, the HCA and the school first, before we can write a terms of agreement document. The areas such as the quality of the reseeding of the field. The fencing was gifted.

The Chair is in discussions with Richard Jones, Galliford Try and Robin Brocklehurst regarding this area of work.

Mr Brocklehurst had made contact with Brenda Fields, The Environment Agency.

The Chair advised he would keep the Parish Council updated.

296 Website

The Clerk raised with Parish Councillor Richard Eastburn, if there had been any progress on the revamping the website.

The Chair advised he had a contact who may also be able to assist with the website.

Resolved: The Clerk to write to the website producer and feedback at the next meeting.

297 Signage: Sandymoor Estate – Update

The Clerk advised an email had been sent to Ian Munro, HBC Highways regarding the repairing and replacing the street signs in Sandymoor.

Mr Munro had advised the Clerk he had appointed an officer to start this work.

The Clerk has not received any further information.

Resolved: The Clerk to write to Mr Munro and request a written proposed schedule, update and timescales for the work.

298 Future Projects

Parish Councillor Richard Eastburn had requested for the following items to be added to the meeting's agenda.

- Painting and Repair to Playground Area - Otterburn Street
- Additional benches in the area
- Replacement of the street art
- Additional noticeboards

The Clerk had recently made contact with Paul Wright, HBC Landscapes to progress this area of work. Mr Wright had advised for a meeting to be scheduled between the Clerk, himself and Nick Martin (colleague) and members of the Parish Council, for an initial discussion.

Resolved: The Clerk to contact Paul Wright, HBC Landscapes to request proposed dates and then share with Parish Councillors.

299 Community Engagement – Local Centre Development

Parish Councillor Richard Eastburn had requested for this item to be added to the meeting's agenda.

Following Richard Jones, HCA attending the October meeting, it was discussed how the Parish Council was able to move this forward.

Resolved: The Clerk to write to Richard Jones, HCA and request more information on the community local centre development, timescales and the project plan.

300 Correspondence received by the Clerk

Bus Shelters

Councillor John Bradshaw had written to the Clerk to make her aware of an email he had received from Ian Boyd, HBC Transportation regarding bus shelters in Sandymoor.

Resolved: It was discussed and agreed that a consultation process would be put in place requesting feedback / suggestions if the community want bus shelters located at the bus stops in Sandymoor. This will be posted in the Source publication, the website and noticeboards.

The Clerk will also consult with Ian Boyd, HBC Transportation and update Cllr John Bradshaw.

Postal Address

The clerk advised she had received a letter of support from Graham Evans MP.

Resolved: The Clerk to contact Chamber of Commerce to follow this up.

Contact of Submission

The Clerk has received 2 contacts of submission regarding dog fouling and dogs not being kept on a lead.

The Clerk has sent these onto Paul Wright.

Contact of Submission

The Clerk had received a contact of submission regarding the traffic problems in the area. Also, would a 20mph zone along Wharford Lane and Newmoore Lane be an option.

Resolved: The Clerk will send this to Stephen Rimmer, HBC Traffic Management.

Meet the Developer Event

A 1 day event for Cheshire Communities to Engage with Developers

12th March 2015, 10.00am to 3.30pm

Crewe Alexandra Football Ground

Clerk had distributed this to Parish Councillors.

Cheshire Police & Crime Commissioner and Chief Constable's Newsletter, November 2014.

The Clerk had received the autumn newsletter.

Clerk had distributed this to Parish Councillors.

CCLA – update

Mark Davies, CCLA had sent the Clerk an update on the Local Authorities Property Fund, which highlighted the updated information on the fund and properties that have been purchased.

Clerk had distributed this to Parish Councillors.

Meeting with David Felix, Chair

The Clerk received a letter regarding scheduling a meeting between David Felix and Michael Nutford-Sin, a resident of Sandymoor.

This will be scheduled following the Parish Council meeting.

Meeting with David Parr, Chief Executive, HBC

The Clerk had received a letter from Christine Lawley, HBC Democratic Services, regarding the next meeting of Parish Councils with David Parr and herself. This is scheduled to take place 5.45pm on Thursday 29 January 2015 in the Boardroom, Municipal Building, Widnes. An agenda will be sent out nearer the time.

The Clerk had sent the Chair the details.

Meeting with the Police Commissioner

The Clerk had been contacted by Christine Lawley's regarding the meeting with the Police Commissioner, which is scheduled to take place with the Parish Councils, Tuesday **20 January 2015** at **6.30pm** in **Committee Room 1, Town Hall, Heath Road, Runcorn.**

Daresbury Area Forum

The minutes of the Daresbury Area Forum were received and the Clerk distributed to the Parish Councillors.

Halton's Heritage Newsletter Winter edition

The Clerk had received the latest newsletter and this was distributed to the Parish Councillors and HBC Cllr John and Marjorie Bradshaw.

Maintenance Work / SLA

The Clerk had been contacted by Paul Wright, HBC Landscapes advising the decking had been repaired and jet washed at Swans Reach. The bollards are in hand and will be completed early in the New Year.

The Maintenance SLA will be progressed soon and will be received by the Clerk in January.

Public Air Time – Limited to 10mins (subject to the discretion of those Councillors present)

Sandymoor Community Centre

It was discussed at length how the Parish Council and the Community Centre was able to start to work in partnership in the future

Resolved: The Clerk will make contact with the manager of the community centre.

Keckwick Brook Flooding

It was discussed the issues around the cleaning of the culvert and potential flooding at Keckwick Brook.

Resolved: The Clerk to write to Dave Cunliffe, HBC Highways Development to highlight residents concerns.

Post Box

It was discussed the post box which is located on Wharford Lane has been sealed due to double yellow lanes being installed.

Resolved: The Clerk to write to the Post Office and request where and the post box is to be relocated in Sandymoor.

301 Any other matters arising for future discussion

- Bins

302 Date of Next Meeting

Due to the short time scale between the meetings and the festive period, the Chair proposed for there to be no meeting held in January 2015. The next meeting to be scheduled for February 2015.

Resolved: This was agreed by the Parish Council.

The Clerk to:

- Post information on the website and noticeboards.
- The room to be cancelled.
- The Source to highlight in the publication, there will be no meeting.

PART: 2 - No Part 2 items.