



# Sandymoor Parish Council

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**Minutes of the meeting held at  
Sandymoor School on Thursday 18<sup>th</sup> September 2014 commencing 7:30pm**

**Present:**

Cllr David Felix (Chair)  
Cllr Simon Hurst  
Cllr Adam Irvine  
Cllr Richard Eastburn  
Cllr Jo Wakefield  
Cllr Andrew Lockyer  
Michelle Cotgreave (Clerk)

**Also in Attendance:** HBC Cllr John Bradshaw and Cllr Marjorie Bradshaw

Apologies: Cllr Jackie Watkins

**261 Declarations of Interest**

**To receive declarations of interest in accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act 1992)**

Non-Pecuniary interests received from:

Parish Councillor Simon Hurst, Andrew Lockyer, Richard Eastburn and Jo Wakefield for agenda items: Summer Fete Funding and Sandymoor Recreation Site – Update.

**262 To sign as a correct record the minutes of the previous meeting held on Thursday 16<sup>th</sup> October 2014.**

The minutes were agreed to be correct, with a few amendments which the clerk will make.

**263 Any matters to be raised by the Public for 'Public Air Time' agenda item.**

- School Lighting

Following this item, a Non-Pecuniary interest was received from:

Parish Councillor Simon Hurst, Andrew Lockyer, Richard Eastburn and Jo Wakefield.

## **264 Policing Matters – Update**

The Clerk had received a number of letters regarding parking in Sandymoor.

Cheshire Police attending the meeting and the following was discussed:

- Incidents in Sandymoor;
- Car parking in Steventon;
- Quad bikes.

**Resolved:** The Clerk will write to Cheshire Police and advise them of the date, time and location of the next parish council meeting.

## **265 Dave Cunliffe / John Gill – HBC Highways Development**

Dave Cunliffe and John Gill attending the meeting to give an update on the highway development in the area, which covered:

HBC, Highways Development Update (November PC Meeting)

### **Highway Update**

#### **Department for Transport Local Pinch Point Works A558 Daresbury Expressway**

##### **Phase A56 Chester Road Junction:**

All Works complete.

##### **Phase 2 Innovation Way Junction**

Works commenced at end of August (with short deferment for Creamfields event); Scope of works extended to co-ordinate future Daresbury SciTech development work;

Earthworks & drainage complete, surfacing works in progress, to be followed by traffic signal installation;

Works programmed to be substantially complete by 19<sup>th</sup> December, with footway / fenceing / verge completion in new year.

##### **A558 / Pitts Heath lane junction**

Currently in procurement, anticipated construction start date: Early December for enabling works;

Subway extension works will require a temporary footpath closure and diversion across A558. Temporary traffic control and TRO / speed limit reduction will be signed.

Liaison with Environment Agency concerning subway / flood defence works.

### **DfT Pinch Point Works M56 Junction 12**

Highway Agency scheme commenced 10<sup>th</sup> November, completion expected end March 2015.

### **Local Sustainable Transport Fund scheme A56 Chester Road**

Warrington BC leading on delivery of cycleway improvement work along A56 across Borough boundaries up to Delph Lane junction;

Currently in procurement, possible extension to Red Brow Lane if affordable;

### **Wharford Lane and Newmore Lane junction**

traffic calming work completed;

Additional temporary warning signage requested from contractor;

Road Safety Audit stage 3 to be undertaken and recommendations addressed;

Stage 3 RSA report to be shared with Sandymoor PC.

### **Resolved the following -**

- Dave Cunliffe to send Clerk pointers for the website for update on the highway development in the area.
- Agreement that the parish council will receive a copy of the road safety audit for the school area.

## **266 Richard Jones, Homes & Communities Association**

This presentation is an additional item, to the original agenda.

Richard Jones from the HCA also gave a presentation / update on the current activities in Sandymoor.

### **Morris Homes:**

- Sandymoor North Phase 1
- 219 homes planning obtained.
- Started September –
- First phase includes construction of road.
- Road construction is forecast to be completed in November 2014.
- First homes will be completed March 2015.

### **HCA Procured Road:**

- HCA has appointed the contractor Buckingham Group to complete the works.
- The initial phase of works involving the relocation of the 'Great Crested Newts' is now completed.
- Group works have now started and the road construction will be finished mid-January 2015.

### **Sandymoor South - Phase 1:**

- 106 Homes
- HCA has carried out a procurement through its Development Deliver Panel.
- HCA has signed a conditional contract with Barratt David Wilson.
- Detailed planning has been submitted.
- Construction is anticipated to commence in March 2015. It is intended that the construction traffic for this phase will be directed towards Windmill Hill access.

### **Free School – is now open**

#### **Local Centre:**

- This site is in the process of being cleared following the opening of the permanent free school.
- HCA has commenced early discussions with Sandymoor Parish Council and HBC, regarding the outline planning permission for a 3,000sqm and up to 34 homes.

### **Playing Fields and Parish Council Adoptions**

- HCA has recently completed 3 land transfers with dowries to Sandymoor Parish Council, including flood prevention ponds and the playing fields, which are in the process of being completed adjacent to the new school.

### **Footpath, Community Centre**

- At the end of the update, the clerk raised she had received a piece of correspondence from a resident regarding the footpath nearby to the community centre. This was discussed.

**Resolved** – Richard Jones will look into the footpath by the community centre and update the Clerk. Also, he will send the Clerk all the relevant plans to the clerk for the parish council website.

## **267 Planning applications to raise awareness of or to consider planning liaison matters**

To consider / raise awareness of planning and planning liaison matters:

- Planning Application: 14/00575/FUL
- Planning Application: 14/00601/FUL
- Comments received regarding 14/00539/FULEIA

The Clerk advised, Charlotte Morris, Morris Homes had sent information through regarding the proposals for a new residential development at Delph Lane, Daresbury - Planning application reference: 14/00539/FULEIA. The clerk had requested and received agreement for this information to be posted on the parish council website.

**Resolved** –.The Clerk to arrange a Parish Council Planning Meeting with Moore, Daresbury and Preston Brook Parish Councils before the next Parish Council Meeting.

## **268 Finance:**

Payments for authorisation and receipts: £713.36

### **Signatures**

The Clerk advised she had written to both the Co-operative Bank and CCLA to remove Shahzad Thair from the accounts. These letters had been signed by David Felix, Chair.

**Resolved** – The Clerk will follow this up in the following week. Also, the Clerk will request a new signatory application from the Co-operative Bank, for the new parish councillor when he / she is appointed.

### **BDO Audit**

The Clerk advised the BDO Audit notice had been posted in the parish council noticeboards.

### **CCLA Accounts**

The Clerk advised CCLA had written and given an update on the dowry investment.

## **269 Parish Councillor Vacancy - Update**

The Parish Council vacancy has been advertised in the Sandymoor Parish Council Noticeboards and the Source Publication.

Christine Lawley, HBC Democratic Services had produced a poster regarding an election, which was used. The closing date 21<sup>st</sup> November.

**Resolved** – For the Clerk to liaise with the Chair following the closing date.

## **270 Summer Fete – Funding**

A cheque was received by the Clerk for a sum of £41.93, from the PTA.

The school PTA meeting is scheduled to take place, where discussions will take place regarding the £1,000.

**Resolved** – Anne Hurst will contact the Clerk with a proposed way forward.

## **271 Gymnastics Grant**

The team leader of the local gymnastics club attended the meeting. This was an additional item to the original agenda.

A grant to help the local Gymnastics club buy equipment was discussed. All the appropriate information was submitted with a full application.

The grant requested wouldn't purchase the specialised equipment required for the club and other alternative sources of funding was being investigated.

**Resolved** – The parish council agreed to fund £1,000 towards the local gymnastics club, based on the understanding the remainder of the funding would need to be raised before the parish council grant was fully given. The club leader will contact the club once this is in place.

## **272 Update on Transfer of Land / Related Issues**

The Chair advised a meeting has been scheduled between the appointed Surveyor, HCA and HBC, 26<sup>th</sup> November, where the following will be discussed:

- Galliford Try queries the parish council has;
- Gas Governor;
- Footpath by the community centre
- And other areas of concern.

**Resolved** – The Chair will feedback at the next meeting.

### **273 School Recreation Site – Update**

The Chair advised there has been conversations between the school and Eversheds regarding the management of the school and parish grounds.

**Resolved** – Any feedback will be shared in due course.

### **274 Gas Governor**

The Clerk had received a letter from a resident regarding the ‘gas governor’ and agreed for this to be an agenda item for the meeting.

It had been agreed in the past that the HCA would add flagging around the area and protected metal fencing.

**Resolved** – As advised earlier in the meeting, the Chair has a meeting scheduled to take place 26<sup>th</sup> November and will discuss this project, cost and timescales with them.

### **275 Sandymoor Postal Name**

The Sandymoor name to be populated as a stand along name for postal address searches etc. was discussed.

**Resolved** – The Clerk advised she has hand written letters to all the relevant bodies and is awaiting feedback.

### **276 Communication – ‘Drop in Box’ / Website**

It was agreed the drop box was working well and all parish councillors were able to access documents.

Parish Councillor Richard Eastburn advised he has been looking into changing / updating the parish council website and the cost is in the region of £2,800.

**Resolved** – Parish Councillor Richard Eastburn will update on further progress at the next meeting.

## **277 Parish Councillor Events – Update**

In her absence, HBC Cllr John Bradshaw advised Parish Councillor Jackie Watkins had attended the recent Daresbury Area Forum, where Traffic Management areas of concern were raised and addressed with HBC.

**Resolved** – The Clerk will request a copy of the minutes from HBC Democratic Services and post them in the drop box accordingly.

## **278 Signage: Sandymoor Estate – Update**

The Clerk advised Ian Munro, HBC Highways had sent a number of pictures of signage within Sandymoor.

The Clerk had posted these in the drop box for information.

**Resolved** – The Clerk to write to Ian Munro highlighting the requirements, timescales and way forward.

## **279 Correspondence received by the Clerk**

### **Swans Reach**

A resident had contacted the Clerk regarding the maintenance of Swans Reach.

The Clerk contacted Paul Wright, HBC Landscapes and the work was scheduled and completed.

### **Gas Governor / Road Safety**

The Clerk had received a letter from Mr John Daley, a resident, where he had addressed the following points which he would like to raise, which were:

- Thanks for contacting the Editor of the Source;
- The Gas Governor and
- Road Safety Audit.

**Resolved** – The Clerk will write to the resident, sharing what had been raised and agreed for the areas addressed.

### **Police & Crime Commissioner Meeting with Parish Councils**

The Clerk had received a letter from Cheshire Police regarding a meeting John Dwyer had attended on 1 October 2014. This letter highlighted the meetings where a police officer had attended the parish council meetings.

### **A request for a meeting with the Chair**

Mr Michael Nutford-Sin, a resident, had written to the Clerk requesting the following:

- The footpath by the Community Centre to be discussed / added to the agenda for the next meeting; and
- requesting a meeting with the Chair.

**Resolved** – The Clerk will write to the resident and arrange a meeting.

### **Parking in Steventon**

The Clerk had received a number of letters from residents regarding parking in Steventon.

**Resolved** – The resident(s) at the meeting, raised this with Cheshire Police, where this has now been resolved.

### **Road Safety by School**

Following correspondence from residents regarding road safety by the school. The Clerk written to Jonathan Farmer, HBC Highways requesting information.

Jonathan Farmer contacted the Clerk and advised he has reviewed the situation on site and plans again with Dave Cunliffe. We are looking to wait for the outcome of the Road Safety Audit before removing vegetation. In the meantime we are requesting that Kier add various items of temporary signage.

**Resolved** – Jonathan Famer agreed to send the Clerk the outcomes of the Road Safety Audit.

## **Land at Sandymoor**

The Clerk had received correspondence from the Deputy Manager at the Community Centre requesting the future of the land around the preschool / community hall grounds. The Clerk contacted Richard Jones, HCA on her behalf.

Richard replied, advising the works that are being carried out now on site are unfortunately just to return the land to its previous condition prior to the temporary school being constructed.

In terms of the plans going forward, Richard was aware of the importance for the residents to see something started, however it is equally important to build the right development.

Richard continued to advise some help has been drafted in to move the site forward with the aim to have some proposals over the next couple of months, with the goal of getting out to the market to secure a development partner early next year.

This information was shared with the community centre.

### **280 Public Air Time – Limited to 10mins (*subject to the discretion of those Councillors present*)**

#### **Sandymoor Flood Lights**

At the previous meeting a resident raised her concerns regarding the brightness of the flood lights on the school and the late timing which they are switched off. The Clerk had contacted the school and read the reply sent by the Chair of Governors. The following points were shared at the meeting:

- The new building has been designed to be as energy efficient as possible.
- The heating system has heat exchangers to minimise heat loss from the building, all rooms have PIR detectors for the lights and utilise energy efficient lighting.
- The only exterior lighting that is on overnight is the car park, as it was designed to be and for security reasons.
- The rest of the exterior lights on the building are programmed, currently, to switch off at 9pm. All internal lighting is on movement PIRs and switches off automatically.
- all exterior lighting at the school is directional in accordance with the original plans and should therefore not cause annoyance for any residents whether they live opposite the school or further away in the estate.
- It may be possible that the resident that has raised this issue, may be referring to the street lighting which is now operational or the 24 hour lighting on the Morris Homes compound.

The resident advised she wanted this to be discussed further. The Parish Councillors who had a non-pecuniary interest left the meeting. The resident shared her views and information regarding the lighting at the school. Following a lengthy discussion, the parish councillors returned to the meeting.

**Resolved** – The resident will contact the School and HBC Environmental Health if needed.

**281 Any other matters arising for future discussion**

None

**Date of the next meeting: Thursday, 18<sup>th</sup> December 2014, 7:30pm at Sandymoor School**

**Michelle Cotgreave**  
**Clerk to Sandymoor Parish Council**

**Part: 2**

No Part: 2 items.

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**Chairman, Sandymoor Parish Council**