



Sandymoor Parish Council

9 Walpole Road, Runcorn WA7 4AY
clerk@sandymoorparishcouncil.org.uk

Minutes of the meeting held at Sandymoor School on Thursday 16th May 2013 commencing 7.30 pm.

Present: Cllrs David Felix (Chair) Andrew Lockyer, Jackie Watkins, Jo Wakefield, Jackie Watkins, Richard Eastburn, Simon Hurst, Adam Irvine, John Daley and Frances Street (Clerk)

Apologies: There were no apologies

Also in Attendance: Members of the public

- 1 **Apologies for Absence** - There were no apologies.
2. **Declarations of Interest** - No Declarations of Interest were made in respect of the meeting agenda.

3. **Minutes of the previous meeting on 18th April 2013 and matters arising**

The Clerk highlighted that several emails had been received concerning the content and format of the Parish Council minutes. It was highlighted that, as a public body, the Parish Council had strict guidelines and rules to follow when producing minutes. The Chair read out these guidelines to clarify the content and format of the minutes.

Resolved - That the minutes of the meeting held on 18th April be agreed and signed with one amendment:-

Item 10 -Cllr David Felix declared an interest as a Director/ Trustee of Cheshire Community Action.

Matters Arising

The Clerk reported updates on several matters:

- Pitts Heath Lane / Wharford Lane junction
- Maintenance of Keckwick Brook
- Heavy traffic on Wharford Lane
- Following investigations regarding a traffic management survey several quotes had been obtained. After a lengthy discussion it was agreed that a traffic management survey would not be carried at this time.

Resolved - that the Parish Council would deal with each application on its merits and no further action be taken at this time in respect of a traffic survey. Clerk to confirm agreement offered by one consultant of working

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on an ad-hoc basis as and when requested by the Parish Council.

4. a) There were no planning applications received.

b) Homes and Communities Agency (HCA) - Gas Governor

Following investigations, confirmation had been received from the HCA that the Gas Governor is permitted development and that the location is fixed and complies with health and safety regulations.

Following concerns raised by residents it was agreed that the Parish Council would fund a landscaping scheme at the siting of the Governor.

Resolved - that the Parish Council would fund a landscaping scheme around the Gas Governor.

5. a) Payments for Authorisation

Resolved - payments for authorisation totalling £1455.02 were approved by the Council.

b) Draft budget for 2013/14

Resolved: - that the draft budget for 2013/14 be agreed with two further amendments. The final amended budget to be circulated to all Parish Councillors.

6. Sandymoor Summer Fair 2013

Resolved - that a Sub Group be formed to organise the Summer Fair and a meeting to a meeting to be arranged as soon as possible. The clerk to forward all paperwork relating to the Summer Fair to Cllr Eastburn.

7. Pitts Heath Lane - Vandalism an upgrading of play area

Cllr Eastburn informed the meeting that he had meet with Paul Wright from HBC who has agreed to contribute £10,000 towards upgrading the play area.

Resolved: That a follow up meeting with Paul Wright / HBC will take place later in the year to look at designs etc.

8. HBC Code of Conduct for Members

The Chair noted the HBC Code of Conduct for Members which had been adopted by the Parish Council at their meeting on 13th September 2012. He advised that he had met with Officers from HBC regarding several issues, including ensuring that the Parish Council are kept informed of all meetings between residents and officers of the Borough Council.

Resolved - that the Code of Conduct for members be noted by Parish Councillors.

9. **Correspondence received by the Clerk** - included:
- Query from local resident regarding Sandymoor School
 - Concern by local resident regarding planning application o Manor Park
 - Response from David Parr, from HBC regarding Sandymoor Section 106 monies
 - Confirmation received from the HCA that they would cover any costs and disbursements in respect of the transfer of land from the HCA to the Parish Council.

Resolved - That Eversheds be appointed as Solicitors in respect of the land transfer and Cllr David Felix, as Chair would be the main contact. The Framework Agreement from Eversheds in respect of the transfer be signed by the Clerk on behalf of the Parish Council.

10. **To receive an update on Policing matters**
No issues were highlighted.

11. **Public Air Time** - Items discussed under Public Air Time included:-
- Sandymoor Free School
 - Jubilee benches
 - Wharford Lane traffic

12. **Any other matters arising for future discussion:**
No issues were identified

13. **Date of next meeting**
Thursday, 20th June 2013 at 7.30 p.m. in Sandymoor School.

The public meeting closed.

PART TWO

1. **Parish Council Clerk Vacancy** -
Discussion took place regarding the advert and interval panel for the new Clerk.

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Chairman, Sandymoor Parish Council

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