

Minutes of the Meeting of Sandymoor Parish Council
Held 19th January 2023
7 p.m. at Hazlehurst, Acton's Wood Lane

AGENDA

Present

Cllrs S Mahon (Chair), S Hurst, B Schon, J Secker and P Wright
Arthur Neil, Clerk Louise Irvine RFO

Five members of the public including Borough Councillors Bradshaw. Apologies had been received from Cllr S Davidson

1/1/23 Apologies for Absence –

Apologies were received from Cllrs Irvine and Willett

2/1/23 Declarations of Members' Interest of a Pecuniary or Non-Pecuniary Nature.

Cllr Hurst declared an interest in any matters connected to the Academy or the playing fields

3/1/23 Sandymoor Police Report (PCSO)

There was no representative of the Police present but the Clerk had been informed that there had been little to report other than a disturbance at the Co-op

4/1/23 Minutes.

The minutes of the meeting held on 15th December 2022 were approved as a correct record.

5/1/23 Clerk's Report

The Clerk submitted a written report and added the following updates

He had now secured the information required to apply for a defibrillator from the ambulance service.

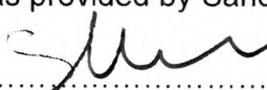
There had been a very positive meeting with Halton BC re littering with the Borough Council offering support for anti-litter campaigns.

As soon as the parish council had agreed priority sites for the additional litter bins approx. four would be installed and Halton BC undertook to empty them.

The final three planters funded by the lottery had now been installed. Installation of two benches would complete the project.

6/1/23 CCTV

The Chair had met with the officers at Halton BC who had not been willing for any additional cameras provided by Sandymoor PC to be added to their system. They were willing to advise

Signed..........Chair 16 February 2023

on the specification of cameras and to arrange site visits for existing schemes. The Clerk had followed up on the latter and was yet to receive a response.

7/11/23 Working Group Reports and recommendations

Finance: The precept request had been received by the Borough Council and work on the 2022-23 accounts have begun with the internal auditor.

Staffing: work had been undertaken on preparing for staff appraisals.

8/1/23 Borough Councillor reports

Cllrs J and M Bradshaw reported that Halton BC was facing a £29m shortfall in its budgeting; that voter ID would be required for in person voting from now on; the Chief Executive would be sitting in on the February meeting of the Parish Council. Information could be found at [Apply for photo ID to vote \(called a 'Voter Authority Certificate'\)](#)

The Borough Council's position regarding a primary school in Sandymoor was that no new provision would be considered while there was any capacity in local schools. The Clerk would investigate ways of taking the matter forward.

9/1/23 Planning applications.

The Council made the following observations on the application to develop Sandymoor South:

The council felt that the application did not fully comply with the National Planning Policy Framework in terms of creating healthier and more sustainable communities. Inadequate provision was made for integrating transport or local facilities such as dentists. The parish council had suggested outdoor facilities such as a youth shelter or outdoor gym and felt this should be included.

Some background documents used for the application were out of date. The transport survey had been conducted during the pandemic when there was at least a partial lockdown. The Government was preparing new guidance on sustainable drainage systems (SUDS) and it was felt that the timeline for development allowed for the new guidance to be considered.

10/1/23 Accounts for Payment

The following payments were approved

Payee	Description	Total
Staff	Salaries	1392.10
A L Neil	Expenses	50.90
Shire - HMRC	Employer Tax & NI	90.34

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Microsoft	Office 365 Standard	22.56
Microsoft	Office 365 Basic	5.40
AJM Hardlandscape Ltd	Installation of Planter Bases	1400.00
Total		2961.30

11/1/23 Parish Council Finance Report

The Chair updated members with the following figures provided by the RFO

Previous Bank Balance (30/11/22):	£54,554.49
Total Bank Balance (Current + Savings):	£94,238.20
Current Bank Balance (16/12/22):	£44,238.20
Savings Account (17/05/22):	£50,000.00
Expenditure (December):	£11,316.29
Income (December):	£1,000.00
POS Dowry:	£872,772.05
Dividend Received for Quarter (30/09/22):	£8,186.91
Sink Fund	£47,956.76
Dividend Received for Quarter 3 (30/09/22):	£449.85

12/1/23 Public Outdoor Space SLA 2023-2025/6

The Clerk reported that three draft documents had been circulated to members of the Council. These would be combined into a single document in the next few days ready for the POS group to sign off before inviting tenders.

This was agreed.

13/1/23 Financial Regulations.

It was agreed to amend the Council's Financial Regulations by deleting the sentence 'The Clerk has been appointed as RFO for this council and these regulations will apply accordingly.'

Signed..........Chair 16 February 2023

14/1/23 Vacancy

The Council noted that a vacancy had been posted following the resignation of Ruth Mckenry Brown. The Borough Council would advise the parish council shortly if an election had been requested.

The meeting closed at 8.25 p.m.



Signed.....Chair 16 February 2023