

**Minutes of the Meeting of Sandymoor Parish Council
held at Hazelhurst 15th December 2022 at 7.00 p.m.**

Present

Cllrs S Mahon, Chair, T Willett, Vice Chair, S Hurst, A Irvine, J Secker and B Schon
A Neil, Clerk, L Irvine RFO
Three members of the public

2022/1/12 Apologies for Absence

Apologies are recorded on behalf of Cllrs Wright and Mckenry Brown

2022/2/12 Declarations of Members' Interest of a Pecuniary or Non-Pecuniary Nature.

Cllr Irvine declared an interest in the Sandymoor Ormiston Academy and the Parish Council as his wife works for both.

Cllr Hurst declared an interest in the Sandymoor Ormiston Academy

2022/3/12 Guest Speakers

John Gill, Service Manager Highway Schemes, and Maintenance Halton Borough Council and David Brown, Senior Advisor, Flood Risk Management, Greater Manchester, Merseyside and Cheshire Environment Agency spoke about their work in the area and answered questions from members of the public.

Mr Gill agreed to the Council publishing previously submitted questions and his answers on their website.

The Environment Agency agreed to produce a map of attenuation ponds & Brook, detailing ownership. Also discussed maintenance of attenuation ponds going forward and cost implications.

2022/4/12 Sandymoor Police Report (PCSO)

On this occasion there were no representatives of the Police present. Members expressed concern at the lack of regularity of reports or attendance from the PCSOs.

2022/5/12 Minutes.

The minutes of the Parish Council meeting on 17th November were approved as a correct record.

Signed..........Chair 19th January 2023

2022/6/12 Clerk's Report

The Clerk submitted a written report and informed the council of possible funding support for a defibrillator and that the Jubilee Forest had now been planted with additional trees supplied by the academy.

2022/7/12 Youth Engagement

In the absence of Cllr Wright the Clerk gave a brief report on a meeting with two representatives of the Youth Voice group at the academy and said that much of what they felt was needed was the existence of more clubs and activities in the area. They had also expressed an interest in attending perhaps quarterly meetings of the Parish Council.

Name	Description	Ex VAT	VAT	Total
Staff	Salaries	1182.00		1182.00
A L Neil	Expenses	58.97	2.16	61.13
Microsoft	Office 365 Standard	18.80	3.76	22.56
Microsoft	Office 365 Basic	4.50	0.90	5.40
Eset Digital Security	Internet Security (3 years, 2 PC cover)	91.82	18.36	110.18
Evaris	HP Desktop PC	604.74	120.95	725.69
Scan.co.uk	24" Iiyama Monitor	89.99	18.00	107.99
Corporate Landscape Management Ltd	Jubilee forest trees & wildflowers supplied and plant plus base for benches installed	7156.00	1431.20	8587.20
PKF	External Audit	300.00	60.00	360.00
FuturForm	Bench x2	915.00	183.00	1098.00
	Totals	10421.82	1838.33	12260.15


2022/8/12 Litter Group Report

Members received a written report from the Working group and agreed to fund a cart for the Litter picking group at a net cost of £143

2022/9/12 Accounts for Payment and any income received- the following payments were approved.

2022/10/12 Parish Council Finance Report

The Chair gave a report on the following balances

Signed..........Chair 19th January 2023

Previous Bank Balance (31/10/22):	£65,823.06
Total Bank Balance:	£115,823.06
Current Bank Balance (28/11/2022):	£54,554.49
Savings Account (17/05/22):	£50,000.00
Expenditure (November):	£19,551.65
Income (November):	£8,283.08
POS Dowry	£872,772.05
Dividend Received for Quarter 3 (30/09/22):	£8,186.91
Sink Fund	£47,956.76
Dividend Received for Quarter 3 (30/09/22)	£449.85

2022/11/12 Precept 2023-2024

It was resolved that the precept for 2023-2024 be set at £29.09 per Band D property, as in 2022-2023

2022/12/12 External Auditor's Report

This had been previously circulated and was approved

2022/13/12 Exclusion of the public

It was resolved to exclude press and public for the remainder of the agenda in accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)
In view of the time, it was resolved to suspend standing orders

2022/14/12 Items from Staffing Working Group

It was agreed

1. Staff would normally be expected to use their holiday entitlement during the calendar year. Due to the extenuating circumstances of 2022, it was agreed staff could be paid for any outstanding holidays in order to start 2023 clear.
2. The staff hours to be adjusted to those covered in the budget, 12pw for the Clerk and 8 for the RFO. Staff to confirm the appropriate amendments to their contracts
3. Additional hours to be exceptional and to be approved in advance by Cllrs Wright and Secker
4. Cllr Mahon to conduct staff appraisals


2022/15/12 Public Outdoor Space. Proposal from TEP

Members considered a proposal from the Environment Partnership. It was agreed that the Clerk establish if the council already had the necessary information from a previous tendering exercise and that the matter be considered by the POSA Working

Signed..........Chair 19th January 2023

group. Members were asked to provide any feedback to the Clerk by the beginning of January

The meeting closed at 9.30

Signed..........Chair 19th January 2023