

Minutes of the Meeting of Sandymoor Parish Council

Held at Hazelhurst, Acton's Wood Lane, 20th October 2022 at 7.00

Present

Cllrs S Mahon, in the Chair, T Willett, S Hurst, A Irvine, B Schon, J Secker
Arthur Neil, Clerk Louise Irvine, RFO

Fifteen members of the public.

2022/8/10 Apologies

Apologies were received from Cllrs R McKenry Brown, P Wright

2022/9/10 Declarations of Interest

S Hurst declared interest in the school and playing fields.

A Irvine declared interest in the school and L Irvine.

2022/10/10 Minutes

The minutes of meeting held on 3rd October were approved as a correct record.

2022/11/10 Community Engagement and Public questions:

The Clerk reported that the idea of a defibrillator with 24/7 access had been raised via social media. He had had experience of sourcing one for another council and was approaching the Co-op for permission to site outside their premises. Likely costs would be between £200 and £2500. It was agreed the Clerk continued to look into this and to ask the local community centre re the availability of their defibrillator.

2022/12/10 Proposed closure of level crossing at Red Brow Land

This had been raised by a member of the public for the September meeting and the Clerk had asked for an update from Homes England who had said that they were still planning on it being a route. The Clerk would contact the MP to see if further pressure could be put on Network Rail with whom the final decision would lie.

2022/13/10 Noise on Expressway

The Clerk had contacted all those who had agreed to form a group at the 3rd October meeting to get a detailed background of the situation and was now receiving this from members.

It was agreed that Cllr Irvine would chair the group and draft terms of reference.

Signed.....*S.T. Mahon*.....Chair 17th November 2022

2022/14/10 CCTV

Following support for the idea of CCTV at the August public meeting it was agreed that the clerk would secure more details for a scheme and apply for funding from the Police and Crime Commissioner.

2022/15/10 Youth Engagement

The Academy were putting some open questions from the council to their Youth Voice group and would ask them how they would like to take forward consultations with the council. It was recognised that not all young people who had been involved in anti-social behaviour in the area were necessarily from Sandymoor and that those involved in consultation would not necessarily be the ones the council needed to engage with.

2022/16/10 Clerk's Report

The Clerk's report was received, and it was noted that 17 bird boxes had been distributed to residents

2022/17/10 Quarterly update on Council Strategy

The Clerk's update was noted

2022/18/10 Working Group Reports and recommendations

Communications – the new website was now operating and it was hoped that local groups would use it as a hub.

Litter- Terms of Reference for the group were approved and it was agreed that the group would contact the local litter group.

2022/19/10 Borough Councillor Reports

As there were no Borough Councillors present it was agreed to approach them for support re Red Brow and using Halton BC lampposts for powering CCTV cameras

2022/20/10 Planning applications There were none to consider.

2022/21/10 Accounts for Payment and any income received- see attached schedule for payments to be authorised

The following payments were approved

Signed  Chair 17th November 2022

Staff	Salaries			
		1638.90		572.00
A L Neil	Expenses	208.90	22.58	231.48
L A Irvine	Expenses	25.00		25.00
Broxap Ltd	Planter (S/O: ORD00294834)	805.00	161.00	966.00
Broxap Ltd	Planter (S/O: ORD00294835)	805.00	161.00	966.00
Broxap Ltd	Planter (S/O: ORD00294836)	805.00	161.00	966.00
Green-Tech	Reservoirs for Planters x3	116.85	23.37	140.22
NALC	LCAS Quality Registration Fee	50.00	10.00	60.00
Microsoft	Office 365 Standard	18.80	3.76	22.56
Microsoft	Office 365 Basic	4.50	0.90	5.40
SOA	Room Hire (May) Inv: 932416-1	142.50	28.50	171.00
SOA	Room Hire (July) Inv: 955004-1	62.50	12.50	75.00
ThenMedia	Website Annual Fee (Oct 22-Sep23)	480.00	96.00	576.00
Xeno	Website & Email (Oct Invoice)	75.00		75.00
Sandymoor Hall	Room Hire (18th Aug)	18.75		18.75
ChALC	Induction Training	25.00		25.00
SLCC	Conference Attendance	30.00		30.00
	Totals	5256.70	680.61	5937.31

2022/22/10 Parish Council Finance Report inc. information from External Auditors

The RFO submitted reports for September and October and reported the following balances

Previous Bank Balance (31/08/22):	£65317.76
Total Bank Balance:	£112013.61
Current Bank Balance (23/09/22):	£ 62013.61
Savings Account (17/05/22):	£ 50000.00
Expenditure (September):	£ 5304.15
POS Dowry ¹ :	£911468.23
Dividend Received for Quarter (29/07/22):	£ 7157.80
Sink Fund ² :	£ 50083.03
Dividend Received for Quarter (29/07/22):	£ 393.31

2022/23/10 Swan's Reach Maintenance

Two quotes had been received for clearing soldier weed at the pond. It was agreed to accept a quote for Swans Reach £2268.00 and clear and replant beds with wildflowers £420.00.

An additional quote from another company for clearing moss from the paths was also approved at a cost of £576.

Signed *S. Mellor* Chair 17th November 2022

Both companies had been recommended by either Halton BC or The Environment Partnership and therefore were deemed to have passed due diligence

2022/24/10 Resolution to exclude press and public for the remainder of the agenda in accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

This was agreed.

PART B

2022/25/10 Legal action update

It was noted that that the dispute had now been concluded as agreed in minute 2022/7/10 and detailed in the clerk's confidential report of 2nd October

2022/26/10 Staff Pensions

It was agreed to enrol the Clerk and the RFO in the Cheshire Pension scheme, backdated to 14th March 2022 and to make necessary provision for the costs in the budget.

2022/27/10 CCLA Signatory

An additional signatory, the RFO, was agreed

2022/28/10 Meeting with CEO of Halton Borough Council

This had now been fixed for the morning of 2nd November with the Chair, Vice Chair and Clerk. Members were asked to let the Chair know of priority areas they wished to be raised.

The meeting closed at 8.50

Signed: Chair 17th November 2022