

**Minutes of the Meeting of Sandymoor Parish Council Held 21<sup>st</sup> July 2022 at Sandymoor Ormiston Academy at 7.00 pm**

**Present**

Clrs S Mahon, in the Chair, T Willett, S Hurst, A Irvine, R Mckenny Brown, B Schon, P Wright

Arthur Neil, Clerk Louise Irvine, RFO

Four members of the public, Freya Dunkley, Beat Manager, and Borough Councillor Sian Davidson

**2022/1/7 Apologies for Absence**

An apology was received from Cllr Secker

**2022/2/7 Declarations of Interest**

S Hurst declared interest in the school and playing fields.

A Irvine declared interest in the school and L Irvine.

**2022/3/7 Minutes**

The minutes of meeting held on 16<sup>th</sup> June were approved as a correct record.

**2022/4/7 Public Questions/PCSO**

Two questions had been submitted to the Clerk. One expressed concern re litter in the area and the Clerk had passed this to Mr Unsworth at Halton BC. The other referred to traffic noise from the Expressway and this would be referred to a sub group of the Council to be formed as part of its Forward Strategy.

The Chair welcomed Freya Dunkley, Cheshire Police Beat Manager for the area. She took notes on concerns regarding speeding and anti-social behaviour at the park

**2022/5/7 Update on Planters**

The Clerk reported that in addition to the planters due to be installed by the shops in August, he and the Chair were due to meet with an officer of the Borough Council on 22<sup>nd</sup> July to agree additional sites.

**2022/6/7 Clerk's Report**

The Clerk's Report was received. The suggestion that the bird box project be enabled by the Council purchasing bird boxes to be given conditionally to local residents was approved.

**2022/7/7 Working Groups**

The Council approved recommendations from the working groups as follows

Signed.....*S.J. Maher*.....Chair 3<sup>rd</sup> October 2022

Staffing – approved policies on Equality and Diversity and Inclusion, Sickness Absence, Health and Safety, Learning and Development and the group's Terms of Reference

Finance and General Purposes

Had agreed the need to develop a medium- term strategy

Digital and IT

Terms of Reference were approved. It was agreed that Community Engagement should be a standard item on the full Council agenda.

Public Open Space

Discussion had taken place regarding various proposals which involved the Parish Council taking on additional public open space. It was agreed that the Council would not accept responsibility for any additional open space unless it was financially viable for the council to do so via a Service Level Agreement offering the necessary funding or via a dowry to fund for an agreed period of time.

**2022/8/7 Planning Applications**

There were none to be discussed.

**2022/9/7 Accounts for payment**

The Council approved the following payments

ChALC	Planning Training	25.00
FDR Law	Legal Advice	166.20
Staff	Salaries	1075.15
Shire	HMRC - July	271.16
L Irvine	Expenses	460.91
A Neil	Expenses & Mileage	96.96
Broxap	Planters x 3	2706.00
SLCC	CiLCA Qualification Fee	410.00
Co-Sign Ltd	Signs for Planters x2	84.00
ChALC	Meeting Training	25.00
FuturForm	Benches x 2	1098.00
Xeno Solutions	Website & Email	75.00
Hazeldine GC	PoS Maintenance Q1	3400.50

The Clerk advised that as GreenTech Were a new supplier he had asked them for a reference (Leeds City Council) and checked them on Companies House in line with the revised Risk Assessment approved at the June meeting

Signed..... *S.J. Maher* .....Chair 3<sup>rd</sup> October 2022

### **2022/10/7 Finance Report**

The Chair reported the following financial position

Previous Bank Balance (31/05/22):	£68480.88
Total Bank Balance:	£112499.29
Current Bank Balance (26/05/22):	£62499.29
Savings Account (17/05/22):	£50,000.00
Expenditure (June):	£6773.09
POS Dowry	£866,197.21
Dividend Received for Quarter (29/04/22):	£6995.18
Sink Fund	£47,595.49
Dividend Received for Quarter (29/04/22):	£384.37

The RFO reported that the cash ledger currently showed that the first quarter's expenditure was less than a quarter of the annual budgeted expenditure.

### **2022/11/7 Forward Strategy**

The Council received the Clerk's report on the informal Forward Strategy discussions and approved the recommendations within.

### **2022/12/7 Section 104 Agreement Wharford Lane**

The Council received a letter from Lynne Cook at Taylor Rose solicitors recommending that the council sign the document. It was agreed to sign.

### **Part B**

**It was Resolved to take the rest of the business in part B**

### **2022/13/7 Website and Email Hosting**

The website was almost ready to launch and the email service now appeared to be working well.

### **2022/14/Legal Action Update**

This was in hand and a response was being prepared for lodging on Friday 22<sup>nd</sup> July.

The meeting closed at 8.50 p.m.

Signed..... *S.T. Malen*..... Chair 3<sup>rd</sup> October 2022