

**Minutes of the Meeting of Annual General Meeting of Sandymoor Parish  
Council Held 19<sup>th</sup> May 2022 at Sandymoor Ormiston Academy immediately  
following the Annual Parish Meeting**

**2022/5/1 Present**

Cllrs S Mahon, in the Chair, T Willett, S Hurst, A Irvine, B Schon, J Secker

Arthur Neil, Clerk     Louise Irvine, RFO

Nine members of the public

Mike Amesbury MP for Weaver Vale

**2022/5/2 Election of Chair for the Municipal Year 2022-203**

Cllr S Mahon was nominated by Cllr T Willett and seconded by Cllr B Schon

In the absence of any other nominations Cll Mahon was elected Chair

**2022/5/3 Election of Vice Chair for the Municipal Year 2022-2023**

Cll T Willett was nominated by Cll Mahon and seconded by Cll S Hurst

In the absence of any other nominations Cll Willett was elected Vice Chair.

**2022/5/4 Declarations of interest**

S Hurst declared interest in the school and playing fields.

A Irvine declared interest in the school and L Irvine.

**2022/5/5 Chair's Annual Report**

The Chair gave his annual report for the year 2021-2022 referring to ongoing developments in the area, the forest and other projects, the renewal of the council in the 2021 elections, member and staff changes. He had enjoyed the challenges of the year and thanked everyone for their support.

The full report can be viewed here (insert hyperlink)

**2022/5/6 Guest Speaker: Mike Amesbury MP**

The Chair welcomed the parish's Member of Parliament.

Mr Amesbury said that he was delighted to have been invited to the Council's annual meeting and had listened to the Annual Report with interest. As the local MP and a shadow minister he was responsible for furthering the interests of the area and for holding the government to account, which included working with opposite numbers to improve proposed legislation whenever possible. In the context of Sandymoor and its ongoing development this often meant trying to ensure that infrastructure needs and the preservation of green space were taken fully into account.

He had had success with his private members bill to reduce the costs of school uniforms which he hoped would benefit local families. He was also keen to ensure

Signed..........S Mahon, Chair

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that there were adequate learning and training opportunities for school leavers and adults.

Mr Amesbury responded to a number of questions from members of the public and councillors and congratulated the council on its strategy and direct and offered to support whenever he could.

The Chair thanked him for coming and for his remarks.

#### **2022/5/7 Minutes of the April Meeting**

The minutes of the meeting held on 21<sup>st</sup> April were approved as a correct record

#### **2022/5/8 PCSO Report**

The PCSOs were unable to attend and had offered to send a written report. The Clerk undertook to circulate it when it arrived.

#### **2022/5/9 Update on Benches**

The clerk reported that the public had been asked via social media for suggestions on where to place in addition to the Jubilee Forest. The only suggestions so far had been by the shops and for a replacement for a wooden one on Pitts Heath Lane which was owned by Halton Borough Council.

#### **2022/5/10 Update on Planters**

The first two were to arrive on 26<sup>th</sup> May and would be near the nearby mini roundabout and by the Academy (which the Academy were contributing to). Others were suggested for corner of Stalbridge Drive under the swan's statue and in front of the shops subject to final agreement with Lane Ends.

#### **2022/5/11 Halton Borough Council**

The Chair welcomed Cll Sian Davidson who had been elected to Halton at the election earlier in May. Cllr Davidson thanked the Council for inviting her and offered to do what she could to support the council.

#### **2022/5/12 Co-option Policy**

The previously circulated policy was approved and it was reported that there had been no request for an election following the resignation of Cllr Cieluch.

It was agreed that the two vacancies be advertised on the web page and local social media and that the Clerk be given delegated powers in conjunction with Cllr Willett to pay up to £200 for relevant targeted advertising.

#### **2022/5/13 Finance Report**

The RFO reported the following

|                                   |             |
|-----------------------------------|-------------|
| Previous Bank Balance (18/03/22): | £111,779.93 |
| Total Bank Balance:               | £120,661.28 |
| Current Bank Balance (29/04/22):  | £70,661.28  |
| Savings Account (21/04/22):       | £50,000     |

Signed..... S Mahon, Chair

16<sup>th</sup> June 2022

|  |             |
|--|-------------|
| Expenditure (April):                               | £6768.20    |
| Received: Lottery Grant (Jubilee Benches/Planters) | £9520.00    |
| POS Dowry <sup>1</sup> :                           | £866,197.21 |
| Dividend Received for Quarter:                     | £6995.18    |
| Sink Fund <sup>2</sup> :                           | £47,595.49  |
| Dividend Received for Quarter:                     | £384.37     |

### 2022/5/14 accounts for payment

The following payments were approved

|                |                  |         |
|----------------|------------------|---------|
| Xeno Solutions | Website          | £ 75.00 |
| ChALC          | Training         | £ 90.00 |
| Staff          | Salaries         | £928.00 |
| L Irvine       | Expenses         | £ 39.59 |
| SOA            | Room Hire (VAT)  | £ 30.00 |
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| Shires         | HMRC April       | £247.40 |
| Shires         | HMRC May         | £232.00 |
| A Neil         | Expenses         | £125.01 |
| Shires         | Invoice SHI-0202 | £398.40 |

### 2022/5/12 Planning Applications

There were no new current applications but some residents had received notification re an application from Redrow which may have a detrimental effect on the local infrastructure and facilities. It was agreed that the clerk would contact Redrow to ask for a discussion and also ask clerks at Moore and Preston Brook if they would wish to join a working group to discuss ongoing developments in the area.

**Part B** It was resolved to move into Part B for the remainder of the agenda

### 2022/5/13 Jubilee Forest

Three quotes had been received as follows:

Company A £11719

Company B £8800

Company C £7301 (with optional wild flower area for an additional £800)

It was agreed to commission option C along with the wildflower option. The company was then identified as Corporate Landscape Management of Widnes.

### 2022/5/14 Legal Matters

Our solicitors had sent our formal response to the other party's solicitors and the clerk had supplied additional information to DAS, the legal advisers attached to our insurers.

Signed...  ..... S Mahon, Chair

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There being no other business the meeting closed at 8.55 pm.

#### Notes to Finance Report

<sup>1</sup>POS Dowry is an investment with CCLA (Church Charities & Local Authorities) investment company from which a dividend is received on a quarterly basis.

<sup>2</sup>Sink fund is a separate investment with CCLA using monies from Sandymoor Parish Council and Sandymoor Ormiston Academy building up a fund to replace the playing field facilities when needed.

#### Abbreviations used in these minutes

ChALC – Cheshire Association of Local Councils

Cllr / Cllrs – Councillor / councillors

POS – Public Open Space

RFO – Responsible Financial Officer

SOA – Sandymoor Ormiston Academy

The Council – Sandymoor Parish Council

Xeno – Xeno Solutions (IT services)

Signed..........S Mahon, Chair

16<sup>th</sup> June 2022