

**Minutes of the Meeting of Sandymoor Parish Council**  
**Held at Sandymoor Ormiston Academy**  
**Thursday 17<sup>th</sup> March at 7 pm**

**2022/3/1 Present**

Cllrs S Mahon Chair	T Willett Vice Chair
S Hurst	A Irvine                      B Schon
Arthur Neil Parish Clerk	Louise Irvine Responsible Finance Officer

Borough Councillor A Dyer  
Two members of the public

**2022/3/2 Apologies**

Apologies were received from Cllr S Cieluch  
The Chair reported that N Cannam had resigned from the Council and that the vacancy would be advertised on 18<sup>th</sup> March  
Paul Barker PCSO

**2022/3/3 Declarations of Members' Interests**

Cllr Hurst declared a non-pecuniary interest in matters relating to the school.  
Cllr Irvine declared a pecuniary interest in matters relating to the school.  
Cllr Irvine declared a pecuniary interest in a single part of item 7 as one of the invoices presented was from his wife.

**2022/3/4 Minutes**

The minutes of the meeting held on 17<sup>th</sup> February were approved as a correct record and signed by the Chair

**2022/3/5 Public Questions**

There were none

**2022/3/ 6 Clerk Appointment Update**

The Chair reported that the appointments group had completed its work and had decided to split the role between Parish Clerk and Responsible Finance Officer. Arthur Neil had been appointed to the former role and Louise Irvine to the latter position.

**2022/3/6 PCSO Report**

The PCSO had submitted a written report. Parking issues by the academy appeared to have eased a little. There had been complaints about youths accessing the 3G pitch and he and the school would be keeping it under review. He had monitored speeds on Pitts Heath Lane and was concerned about some of the speeds. He

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would be checking at different times and, if necessary ,would secure a SID to gather more data.

### 2022/3/7 Accounts

The following payments were approved

Xeno	Website maintenance	£ 75.00
Microsoft	MS 365	£ 21.12
A Neil	Salary	£510.00
SPC	Room Hire	No invoice
Louise Irvine	Work on SharePoint	£82.50
A Neil	Refund for litter picking equipment	£163.09
A Neil	Expenses	£ 34.65
A Neil	Refund for PA system	£210.48
ChALC	Training	£ 25.00
Total		£1121.84

Financial report :

Last month's balance	£62,808.39
Income VAT refund	£ 4,768.26
Expenditure	£ 1161.12
Current balance	£66,436.65

POS Dowry £812,000 This is in CCLA (Church, Charities & Local Authorities) investment firm from which a dividend is received quarterly.

Sink fund £48,000 the money from Sandymoor Parish Council and Sandymoor School building up fund to replace facilities when needed. Money in separate fund with CCLA

Bank signatories. Members needed to complete a form being circulated to amend signatories for the bank.

### 2022/3/8 Jubilee Planters, Trees etc

At the request of the parish council a meeting had been held with representatives of the village hall regarding the hall's plans to celebrate the Jubilee. The hall had indicated that it would like support from the parish council in terms of getting volunteers to help at this event, and possibly other resources. Accordingly members of the council indicated that they would like to help in terms of attracting volunteers for any activity, but would need more specific details of resource requirements before any requests for other resources could be considered.

Bloor Homes had told the Chair that a tree planting scheme had been agreed and we were awaiting any information on the Parish Council's involvement and when planting would start.

A meeting with Halton Housing Association hopefully to confirm funding levels had been cancelled/postponed due to illness.

Planters. A meeting of the working group had been held and a paper suggesting options was submitted. It was noted that the school had agreed 50% funding. Bloor Homes had also been supportive. It was agreed therefore to acquire two of the

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Broxap metal trough planters for placing outside the school and on the nearby roundabout. The clerk would finalise costings including with Northwich Town Council who had quoted for supply and installation. The clerk would convene further meeting with the working group.

The PA system had now been delivered to the Clerk.

#### **2022/3/9 Shared to do list**

This appeared to working well

#### **2022/3/10 Planning Applications**

Cllr Willet reported on his attendance at the Planning Committee to discuss 21/00316/FUL Metrohm application, but the application was still approved by the committee.

Halton's DLAP had been circulated for members to raise any issues but Borough Councillor Dyer thought that only minor changes were likely to be accepted at this stage.

#### **2022/3/11 Speed Indicator Devices (SIDs)**

Cllr Schon reported on an initiative in Cheshire West and Chester encouraging local communities to become involved in managing speeding issues using SIDs and Community Speed Watch. Funding may be available for the Council to acquire its own SID from numerous sources and the Clerk would investigate these.

**In accordance with the Local Government Act it was resolved to discuss remaining items in Part B**

#### **2022/3/12 Website**

The Communications group had met and considered the options available. All companies selected to put forward proposals had been provided with a detailed specification of what was required.

There would be some issues regarding migration of email accounts if moving to a new provider but these would be resolved.

The Council agreed to delegate the decision to the Communications group as outstanding information became available

Signed.....TW.....T Willett, Vice-Chair, 21<sup>st</sup> April 2022

**2022/3/13 Insurance Renewal**

The Clerk had secured three quotes for the Council's insurance. It was agreed to remain with the current insurers BHIB due to the need for continuity whilst dealing with a claim from a former employee.

**2022/3/14 Potential Legal Claim against the Council**

The Council considered matters pertaining to the potential legal claim and agreed the main point of contact would be the Parish Clerk for liaising with insurers and potential legal advisors.

The meeting closed at 8.30

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