

**Minutes of the meeting of Sandymoor Parish Council, held 24<sup>th</sup> April 2025 at  
Hazlehurst, Acton's Wood Lane 7 p.m.**

**Present**

Cllr S Mahon, Chair, T Willett, Vice Chair, M Graves, S Hurst, C Lowe, and  
Arthur Neil, Clerk, Louise Irvine, RFO  
Borough Councillor Connolly  
Seven members of the public

**1/4/25 Apologies for absence**

Apologies were received from Cllrs Schon, Secker and Wright,

**2/4/25 Declarations of Interest**

Declarations were received from Cllrs Hurst and Lowe re any items relating to the  
Sandymoor Academy and the Clerk re Northwich Town Council

**3/4/25 Minutes of the March 2025 meeting**

These were approved as a correct record and signed by the Chair

**4/4/25 PCSO report**

The Police continued to monitor traffic issues at Walsingham and elsewhere when  
reported.

The SID needed to be recalibrated to ensure greater accuracy

There were no reports of anti-social behaviour near the new chip shop but it was  
thought more bins might be needed as litter increased.

**5/4/25 Community Engagement – questions raised by the public.**

The following issues were raised by members of the public present:-

The footpath at Otterburn Street unfinished;

The path by the car park at the rear of Hazlehurst was still unfinished;

Roads the other side of the Expressway were difficult to navigate

Cllr Connolly undertook to look into these matters.

**6/4/25 Clerk's Report**

The Clerk's written report was received and it was agreed:

1. The Clerk be given delegated powers to award contracts in consultation with  
the Chair on subject to the conditions outlined in the report. If tenders were  
above the anticipated limit a special meeting would be called.
2. The suggestions for possible pedestrian crossings submitted by residents be  
passed to the Borough Council and to the Police
3. The PCSO had offered to support a daytime meeting with residents to discuss  
how to establish a network of Neighbourhood Watch schemes across  
Sandymoor if there was sufficient interest.

Signed  Chair 22<sup>nd</sup> May 2025

4. To purchase two silhouette figures – one a 'Tommy' and the other a 'Wren' at a cost of £175 each and seek to place on the Otterburn Street roundabout.
5. Seek to acquire four duck-feeders as suggested by a resident

#### **7/4/25 Borough Councillors' Reports**

Cllr Connolly reported that the Chief Executive of Halton BC was leaving for Salford in the near future; work on the Expressway was a little behind but was due to be finished soon. Work on the A56 was on track.

Cllr Connolly offered to put the Council touch with the Social Value team at Balfour Beatty.

A drug awareness workshop was to be held on 3<sup>rd</sup> July. Cllr Connolly would send details to the Clerk.

#### **8/4/25 Planning Applications**

No planning applications had been received since the March meeting.

#### **9/4/25 Accounts for payment**

The RFO submitted the following accounts for payment:

<b>Payee</b>	<b>Purpose</b>	<b>Ex VAT £</b>	<b>VAT £</b>	<b>Total £</b>
Staff	Salaries	1418.88	0.00	1418.88
HMRC	Tax and NI	358.75	0.00	358.75
Cheshire Pensions	Pension Payment	469.19	0.00	469.19
A Neil	Expenses	16.50	0.00	16.50
Microsoft	Office 365 Standard	20.60	4.12	24.72
Microsoft	Office Basic	4.90	0.98	5.88
Business Waste	Emptying Bin	114.40	22.88	137.28
Green-tech	Part replacement for reservoir	9.03	1.81	10.84
<b>Totals</b>		<b>2412.25</b>	<b>29.79</b>	<b>2442.04</b>

#### **10/4/25 Finance Report**

The RFO submitted the following report.

##### **Current Account: £104,204.57**

Of which:

Excess POS Dividends (Held in Bank): £5,916.82

Sink Fund Dividends & Rent (Held in Bank): £3,476.03

Precept: £94,881.72

##### **Savings Accounts:**

General Reserves in Co-op Savings Account: £51,849.25

POS Money in Charity Account: £35,000.00

Sink Fund Money in Cambridge Account: £31,530.00

Signed  .....Chair 22<sup>nd</sup> May 2025

Precept Money in Unity Account: £0.00

Expenditure (25th Feb – 24th Mar 2025): £8,157.85

Income (25th Feb – 24th Mar 2025): £48,853.00

POS Dowry<sup>1</sup> Latest Valuation: £702,532.94

Dividend Received for Quarter (31st Jan 2025): £8,647.41

Sink Fund<sup>2</sup> Latest Valuation: £38,602.53

Dividend Received for Quarter (31st Jan 2025): £475.15

<sup>1</sup>POS Dowry is an investment with CCLA (Church Charities & Local Authorities) investment company from which a dividend is received on a quarterly basis.

<sup>2</sup>Sink fund is a separate investment with CCLA using monies from Sandymoor Parish Council and Sandymoor Ormiston Academy building up a fund to replace the playing field facilities when needed.

#### **11/4/25 Audit documents sign off /AGAR**

The RFO submitted an end of year financial report which showed the council's finances were in a healthy state. These and the AGAR report were approved by the Council for signature before passing to the internal auditor.

#### **In accordance with the Local Government Act to resolve to conduct the rest of the meeting in Part B pursuant to Schedule 12A to the Local Government Act 1972 due to potentially commercially sensitive information**

1. Update on Public Outdoor Space transfers. There was nothing substantive to add to the last report but the Clerk was making some enquiries re insurance

The meeting closed at 8.05

Signed  Chair 22<sup>nd</sup> May 2025