

## Sandymoor Resident Commemorative Plaques Request Form

Sandymoor parish council understands the Jubilee Forest benches are a lovely place for family & friends to sit and remember lost loved ones. We therefore are prepared to allow residents to affix commemorative plaques to the benches in this area after completion and approval through this form.

Any resident wishing to affix a plaque to one of our benches must get the wording agreed by the council prior to commissioning the plaque and it must adhere to the specifications detailed below.

The council are under no obligation to repair or replace any plaques on our benches and this remains the property and responsibility of the resident named on this form. If/when the benches have no room for any addition plaques, the council reserves the right to deny any further requests.

Residents Name:	
Contact Number:	
Sandymoor Address:	
Email:	
Proposed wording for plaque (must be appropriate for family area):	
Plaque dimensions (max):	15cm x 8cm or (approx. 6" x 3")
Plaque material:	Tarnish proof metal, e.g. brass, stainless steel or aluminium
Fixing:	As the benches are made of recycled plastic, the fixing can only be adhesive and NOT screwed into the bench.

Please email the completed form to the Parish Council Clerk:  
[clerk@sandymoorparishcouncil.gov.uk](mailto:clerk@sandymoorparishcouncil.gov.uk)