



Sandymoor Parish Council

**A Parish Council Meeting and AGM
is to be held on Thursday 20th May at 6.50pm**

To:- Members of the Parish Council & Ladies and Gentlemen

You are summoned to the meetings of Sandymoor Parish Council to be held at Sandymoor Hall, Otterburn Street, Sandymoor on Thursday 20th May 2021 for the purposes of transacting the business set out in the agenda below.

Annual General Meeting 6.50pm followed by the monthly Parish Council Meeting.

Strict Covid 19 safety measures will be in place including masks to be worn at all times indoors, 2m social distancing and everyone must use the hand sanitation station upon entry and register for NHS Track and Trace If any member of the Public wishes to attend the meeting please contact the clerk before 10am Tuesday 18th May, as there is a restriction to the number of people that can attend the hall due to Covid. Agenda items where possible will be deferred until the next Parish Council meeting in June.

TO CONTACT THE CLERK, PLEASE EMAIL clerk@sandymoorparishcouncil.gov.uk

AGM

Agenda for Annual Meeting

- 1. Election of a new Chair of the Parish Council To elect a Chairman of the Parish Council for 2021/2022.**
- 2. Election of a new Deputy Chair of the Parish Council To elect a Deputy Chairman of the Parish Council for 2021/2022.**
- 3. Code of Conduct To confirm the Code of Conduct for Parish Councillors.**



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4. Acceptance of Office Each Parish Councillor must sign and date an acceptance of office form following the election.
5. Declaration of Interest Forms Each Parish Councillors must complete and sign a declaration of interest form.

AGENDA

Part A

1. **Declarations of Members' Interest of a Pecuniary or Non-Pecuniary Nature in Accordance with the Localism Act 2011 Sections 26-34 & Schedule 4:** (Having membership of a club, Charity etc or a close relationship or having a financial bearing on a member of their spouse/partner)
2. **Sandymoor Police Report (PCSO) deferred to June's meeting**
3. **Public questions:** Any questions to be asked of the Parish Council, that have not been sent to the clerk in advance of the meeting to be asked now and responded after the correspondence to the clerk.
4. **Correspondence received by the Clerk – deferred to June's meeting**
5. **To consider and comment upon planning applications- deferred to June's meeting**
6. **To confirm and sign as a true record the minutes of the previously held meeting in April 2021**
7. **Parish Council Finance Payments £3368.26 of which £213.67**
8. **To consider and agree any further actions from the Clerks ongoing Action plan including any Urgent Items**
9. **Any Other Business**
10. **Next Meeting**
 - 1) Items for the agenda of next meeting
 - 2) Date of next meeting is Date of next meeting 17th June at 7pm

PART B

There is a part B

Bernadette Tarry - Clerk to Sandymoor Parish Council
Email: clerk@sandymoorparishcouncil.gov.uk